

No. 3/1/2017-E.III/27.  
Government of India  
Ministry of Water Resources, RD & GR  
Central Water Commission

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Room No. 306(s), Sewa Bhawan,  
R. K. Puram, New Delhi-110066.  
Dated, the 11<sup>th</sup> January, 2018.


**CIRCULAR**

Subject : Filling up of various vacancies in the Narmada Control Authority (NCA).

A copy of letter No. A-3(43)/2016/Admn/3847-3901 dated 07-12-2017 of Narmada Control Authority (NCA) on the subjects mentioned above is enclosed.

The interested officers from JTS level, who are eligible, may apply for the post and the applications may be routed through Estt-III Section of CWC.

Encl : As above.

  
(S. S. CHAUHAN)  
**UNDER SECRETARY**  
Tel : 2958 3319

To

- i) All CEs and SEs in the field officers and Headquarters.
- ii) Under Secretary, Estt-I, Ministry of Water Resources, RD & GR, Shram Shakti Bhawan, New Delhi.





# नर्मदा नियंत्रण प्राधिकरण

(जल संसाधन, नदी विकास एवं गंगा संरक्षण मंत्रालय, भारत सरकार)

## NARMADA CONTROL AUTHORITY

(Ministry of Water Resources, River Development & Ganga Rejuvenation, Govt. of India)

नर्मदा सदन, सेक्टर-बी, स्कीम नं. 74 सी, विजय नगर, इन्दौर-452 010 (म. प्र.)

Narmada Sadan, Sector-B, Scheme No. 74-C, Vijay Nagar, Indore-452 010 (M.P.), INDIA

Secretary  
Dy. No. 6020  
Date  
C.W.C. 21/12/17

3147/US(E-III)/25A  
22/12

सं: अ-3(43)/2016/प्रशा/ 3847-3001  
No. A-3(43)/2016/Admn/

दिनांक:

Date: 7-12-2017

To

22- The Secretary,  
Central Water Commission,  
Sewa Bhawan, R.K.Puram,  
New Delhi-110 006.

311000  
21/12/17

US-EI

22-12-2017  
S.O. (E-III)

Sub: Filling up of various posts in Narmada Control Authority on **deputation (including Short Term Contract) basis**

महोदय / महोदया,

Narmada Control Authority, Ministry of Water Resources, River Development & Ganga Rejuvenation, Govt. of India is proposing to fill up various vacant posts on deputation (including Short-Term Contract) basis. The advertising for the same has already been published in **Employment News dated 2nd to 8th December 2017** (सुलभ संदर्भ हेतु छायाप्रति संलग्न). The details of vacant posts, the requisite qualifications, experience etc. are enclosed herewith. You are requested to circulate these vacancies, who can be relieved for appointment in Narmada Control Authority for a minimum period of 3 years in the prescribed Proforma (enclosed) along with the CRs of last 5 years, Vigilance & DAR (disciplinary action report) clearance certificate.

The last date for receipt of applications will be 45 days from the date of publication of these vacancies in the Employment News.

The details regarding eligibility criteria, experience, duties attached to the post(s) etc. are also available on the website of NCA ([www.nca.gov.in](http://www.nca.gov.in)).

भवदीय,

*(Signature)*

(विनोद दियालानी)  
उप निदेशक(प्रशासन)

Encl: As above.

Central Water Commission  
(Estt-I Section)

Since the officers required for the said posts by NCA are with Gr. Pay of Rs. 4800 & 5400 (are revised) the circular is not meant for E-I, rather it may be sent to E-III Section for further necessary action.

Estt-III Section is requested to take n/a.

स्वा. तीन अनु./Estt. III  
अ.सं./Dy. No. 25  
दिनांक/Date 31/11/18

22/12

21/12

S.O. (E-III)





## **Narmada Control Authority**

**(Ministry of Water Resources, River Development & Ganga Rejuvenation  
Govt. of India)**

**Narmada Sadan, Sector-B Scheme No.74, Vijay Nagar, Indore (M.P.)- 452 010**

This Authority proposes to fill up the following vacant/anticipated post (s) from among the officers/employees of **Central / State Govts./ PSUs / State Electricity Board / Autonomous Bodies on Deputation / (Including Short Term Contract) basis.**

The details of the posts are as given below:

- 1. Dy. Director (Administration), Level-11 (Rs. 67,700 - 2,08,700) Pre-revised (PB-3) 15,600-39,100 + 6,600 (GP) for one post.**
- 2. Finance Officer, Level-11 (Rs. 67,700 - 2,08,700) Pre-revised (PB-3) 15,600-39,100 + 6,600 (GP) for one post.**

The above vacancies are provisional and subject to change in future.

Details regarding eligibility criteria, experience, duties attached to the post(s) etc. can be seen at website of NCA namely [www.nca.gov.in](http://www.nca.gov.in)

Last date of receipt of applications is **45 days** from the date of publication in the Employment News.

**36/85/Central Government/Recruitment/Other/Other/Deputation/Other than Delhi**

## **NARMADA CONTROL AUTHORITY**

**(Ministry of Water Resources, River Development & Ganga Rejuvenation, Govt. of India)  
Narmada Sadan, Sector-B, Scheme No.74, Vijay Nagar, Indore (M.P.)-452 010**

This Authority proposes to fill up the following vacant/anticipated post (s) from among the officers/employees of **Central / State Govts./ PSUs / State Electricity Board / Autonomous Bodies on Deputation / (Including Short Term Contract)** basis. The details of the posts are as given below:

- 1 Dy. Director (Administration), Level-11 (Rs.67,700-2,08,700) Pre-revised ( PB-3) 15,600-39,100 + 6,600 (GP) for one post.
- 2 Finance Officer, Level-11 (Rs.67,700-2,08,700) Pre-revised ( PB-3) 15,600-39,100 + 6,600 (GP) for one post.

*The above vacancies are provisional and subject to change in future.*

Details regarding eligibility criteria, experience, duties attached to the post(s) etc. can be seen at website of NCA namely [www.nca.gov.in](http://www.nca.gov.in)

Last date of receipt of applications is 45 days from the date of publication in the Employment News.



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**NARMADA CONTROL AUTHORITY**  
**(Ministry of Water Resources, Govt. of India)**

**Narmada Sadan, Sector-B, Scheme No.74, Vijaynagar, Indore (M.P.)-452 010**

The following posts in the NCA are proposed to be filled from among the officers of Central/ State Govts., / PSUs/ State Electricity Boards/ Autonomous Bodies on **deputation basis as per advt. on Employment News dated 02-08 Dec. 2017**. These posts are exempted from the rule of permanent absorption. The details of the posts are as given below:

- 1 Dy. Director (Administration), Level-11 (Rs.67,700-2,08,700) Pre-revised ( PB-3) 15,600-39,100 + 6,600 (GP) for one post.
- 2 Finance Officer, Level-11 (Rs.67,700-2,08,700) Pre-revised ( PB-3) 15,600-39,100 + 6,600 (GP) for one post.

**Eligibility Criteria:**

**Dy. Director (Administration):**

Officers of the Central / State Governments / Public Sector Undertakings / State Electricity Boards/ Autonomous Bodies and below 56 years of age as on the last date of submission of applications :

- I. a) holding analogous post on regular basis;  

**OR**
- b) holding posts carrying pay in the Pay Band -2 of Rs.9300-34800 *plus* Grade Pay of Rs.5400/- or in the pay Band -3 of Rs. 15600-39100 plus Grade pay of Rs.5400/- or equivalent with minimum 5 years regular service in the grade;  

**OR**
- c) holding posts carrying pay in the Pay Band -2 of Rs.9300-34800 *plus* Grade Pay of Rs.4800/- or equivalent with minimum 6 years regular service in the grade;  

**AND**
- II. Possessing the following qualifications and experience :

**Essential Qualifications** : A degree or equivalent from a recognized University.

**Experience** : Minimum of 5 years experience of having worked as Administrative / Establishment Officer dealing with all establishment and administrative matters with sound knowledge of rules and regulations applicable in Govt. organizations.

**Finance Officer:**

Finance Officers of Indian Audit & Accounts Deptt. / Indian Railway Accounts Deptt. / Indian Post & Telegraph Deptt. / Indian Defence Accounts Deptt. / Central / State Govts. / Public Sector Undertakings / State Electricity Boards / Autonomous Bodies and below 56 years of age as on the last date of submission of applications:

- I. a) holding analogous post on regular basis;

OR

- b) holding posts carrying pay in the Pay Band -2 of Rs.9300-34800 *plus* Grade Pay of Rs.5400/- or in the pay Band -3 of Rs. 15600-39100 plus Grade pay of Rs.5400/- or equivalent with minimum 5 years regular service in the grade;

OR

- c) holding posts carrying pay in the Pay Band -2 of Rs.9300-34800 *plus* Grade Pay of Rs.4800/- or equivalent with minimum 6 years regular service in the grade;

AND

II. Possessing the following qualifications and experience :

Essential Qualifications :

A degree or equivalent from a recognized university and passed S.A.S. exam of IAAS or equivalent.

Experience :

In the field of establishment, cash, fund, preparation of budget estimates, monthly trial balance, compilation of annual statement of accounts, work accounts etc.

The period of deputation shall ordinarily be 3 years extendable up to 5 years provided the total deputation period including the period of deputation held in any ex-cadre post immediately preceding shall not exceed 5 years. Age of the applicants should not be more than 56 years on the last date of receipt of applications. The selected candidates will have the liability to serve wherever the vacancies are available in NCA from time to time. Application through proper channel in the given proforma along with copies of up to date ACRs for preceding 5 years, vigilance clearance and no penalty certificates may be sent to Dy. Director (Admn), Narmada Control Authority, Narmada Sadan, Sector-B, Scheme No.74, Vijay Nagar, Indore- 452010 within 45 days from the date of publication of this advertisement. Applications received after due date or without copies of ACR/Vigilance clearance certificate or otherwise incomplete shall not be considered.

Curriculum Vitae Proforma

Application for the post of ..... on deputation in NCA.

- 1. Name & Address (in Block Letters):
- 2. Date of Birth (in Christian era):
- 3. Date of retirement under Central/State Government Rules:
- 4. Educational Qualifications:
- 5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same):

	Qualification/ Experience Required		Qualification/Experience possessed by the officer
Essential (1)	(2)	(3)	
Desired (1)	(2)		

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:
- 7. Details of employment, in chronological order indicating the following details.  
*(Enclose a separate sheet, if necessary, duly authenticated by your signature)*

Office/ Institution	Post held	From	To	Scale of pay & Basic Pay	Nature of duties (in detail)

- 8. Nature of present employment i.e. Ad-hoc, Temporary, Quasi-Permanent, or Permanent.
- 9. In case the present employment is held on deputation/ contract basis, please state:-
  - a) The date of initial appointment;
  - b) Period of appointment on deputation/contract;
  - c) Name of the parent office/organization to which you belong;
- 10. Additional details about present employment.  
Please state whether working under (indicate the name of your employer against the relevant column)
  - a) Central Govt.      b) State Govt.      c) Autonomous Organization
  - d) Govt. Undertaking      e) Universities      f) Others
- 11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder Grade:
- 12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale:
- 13. Total emoluments per month now drawn :( Please indicate all the details or attach the latest pay slip.)
- 14. Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to i) additional academic qualification ii) professional training and iii) work experience over and above prescribed in the Vacancy Circular/Advertisement).  
*(Note: Enclose a separate sheet)*
- 15. Whether belongs to SC/ST:
- 16. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information.)  
*(Note: Enclose a separate sheet if the space is insufficient)*
- 17. Address/ Telephone number for correspondence/Contact.
  - a) Office
  - b) Residence

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

Date..... Signature of the Candidate.....  
Address.....

Countersigned

.....  
(Employer with Seal)

.....  
(No Penalty)