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**One Day ONLINE Orientation Training Programme on DFPR (OTP-DFPR) on 07th May 2024 -regarding.**

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**From :** ISTM <noreply-istm@nic.in>

Tue, Apr 09, 2024 08:32 PM

**Subject :** One Day ONLINE Orientation Training Programme on DFPR (OTP-DFPR) on 07th May 2024 -regarding.**To :** estjpr pen-rj <estjpr.pen-rj@gov.in>**Reply To :** ISTM <sk.soni@gov.in>**FILE NO: Y-17037/1/2024-ISTM**

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING &amp; MANAGEMENT

(एक आईएसओ 9001:2015 संस्था / AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL &amp; TRAINING

कार्मिक लोक शिकायत और पेंशन मंत्रालय / MINISTRY OF PERSONNEL PUBLIC GRIEVANCES &amp; PENSIONS

**दिनांक / Date: 09<sup>th</sup> April 2024**

To

All Ministries / Departments of the Govt. of India  
All Attached & Subordinate Offices  
All Public Sector Undertakings / All Autonomous Bodies

**Subject: One Day ONLINE Orientation Training Programme on DFPR (OTP-DFPR) on 07<sup>th</sup> May 2024 -regarding.**

Madam/Sir,

A One Day **ONLINE** Orientation Training Programme is scheduled to be held on DFPR, 2024 (OTP-DFPR) on 07<sup>th</sup> May 2024. The details of the training programme, its contents, eligibility condition, procedure for nomination and other information are given at Annexure-I.

2. Details of the training programme, eligibility requirements and facilities available are given at Annexure-I. The participants may apply online on ISTM website ([www.istm.gov.in](http://www.istm.gov.in)) latest by 25<sup>th</sup> April, 2024 (Thursday) and forward the Online Nomination form by email to

[sk.soni@gov.in](mailto:sk.soni@gov.in), duly countersigned by their sponsoring authority latest by 25<sup>th</sup> April 2024 (Thursday), along with requisite Course Fee, if applicable. The link for the online form is [https://www.istm.gov.in/home/online\\_nomination\\_form](https://www.istm.gov.in/home/online_nomination_form).

3. Only such officers should be nominated who can attend the programme on whole time basis. While making nominations the level and type of participants as indicated in Annexure-I may kindly be borne in mind.

4. Only such candidates, whose nominations are accepted and confirmed by the Institute of Secretariat Training & Management, would be allowed to join the Programme/Workshop. It is, therefore, reiterated that nominees should be relieved and directed to attend the course through online mode only after the acceptance of the Institute is communicated to the respective Sponsoring Authorities. **The acceptance of nomination letter will be uploaded in ISTM website [www.istm.gov.in](http://www.istm.gov.in) prior to the commencement of the course and will also be communicated to the participants and Sponsoring Authorities through email.**

**Encl: Annexure- I**

**Yours faithfully**

**Sd/-**  
**(Shailesh Kumar Soni)**  
**Deputy Director & Course Director**  
**E mail:- [sk.soni@gov.in](mailto:sk.soni@gov.in)**  
**Tel: 011-26732079**  
**Mob: 8447487340**

**Annexure-I**

### **Course Information Sheet**

**Title** : **ONLINE** Orientation Training Programme on DFPR (OTP-DFPR)

**Duration** : 1 day (**07<sup>th</sup> May, 2024**)

#### **Aim of the Workshop:**

The participants will be able to apply DFPR, 2024 rules under different circumstances.

#### **Broad Contents of the Workshop:**

Session	Topic
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1	Major Changes in DFPR 2024
2	General Guidelines on incurring expenditure – Comparative Analysis of DFPR 2017 & 2024
3	Standard Object Heads - Comparative Analysis of DFPR 2017 & 2024
4	General restriction on re-appropriation, Write off losses, over-payments etc., Powers delegated to HoD, Secretary etc.
5	Further Delegations – EFC, SFC proposals etc.

## **Methodology**

Lecture cum Discussion on DFPR, 2024.

## **Eligibility Conditions**

Officers and staff of Central Govt./State Govt./Autonomous Bodies/PSU etc.

**Workshop Capacity** : 50

## **Course Fee and Other Expenses:**

A capitation fee of Rs. 2000/- per participant will be charged in advance in respect of such employees of Public Sector Undertaking/Autonomous Bodies etc. who may be granted admission in the course. No course fee is payable in respect of employees of Ministries/ Departments/Attached Office/Subordinate Office of Govt. of India. The Course fee may be paid through online mode as follows:

Website - [www.bharatkosh.gov.in](http://www.bharatkosh.gov.in)

Go to "Quick Payment"

Ministry - 034-Personnel, P.G. & P

Purpose - Course fee in ISTM

Also, please do share the Payment details (copy of online payment receipt) with your Name & Office on email: [sk.soni@gov.in](mailto:sk.soni@gov.in) positively on or before 25.04.2024.

**Last Date for Online Nominations: 25.04.2024**

**Last Date for receiving Online Nomination Form: 25.04.2024**

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