

NEID-II/(HQ)/NIQ/2023-24/541-42

Date: 21/08/2023

NOTICE INVITING QUOTATION

For and on behalf of the President of India, sealed quotations are invited for the following work by the undersigned from the authorized/reputed contractor/firms for carrying out the "Supply of RD-1 forms and Registers under NEID-II, CWC, Aizawl." during the financial year 2023-24. The Sealed Quotation will be received in the office of undersigned i.e. O/o Executive Engineer, NEID-II, CWC, Aizawl during working hours up to 13:00 hrs. on or before 28.08.2023 & shall be opened on 28.08.2023 by 15:30 hrs. by the undersigned/authorized official in presence of interested quotations or their authorized representatives who desired to remain present at the time of opening of quotations.

Description of items.	Estimate cost	Last date & time for receiving quotation.	Date & time for opening quotation	Location
Supply of RD-1 forms and Registers under NEID-II, CWC, Aizawl	1,98,000/-	28.08.2023 13:00	28.08.2023 15:30	NEID-II, CWC, Aizawl

*Nishant Kumar*  
21/08/23

(Nishant Kumar)  
Executive Engineer  
NEID-II, CWC, Aizawl

Copy to:

1. The Accounts Branch, NEID-II, CWC, Aizawl.
2. Notice Board.

## Limited Tender Form/Quotation

Name of the Procuring Entity Central Water Commission

<b>Firm's Reference</b>			<b>Date</b>	
Firm Registration No. (if any)			PAN (attach photocopy)	
TIN/VAT/GST No.		<b>LIMITED TENDER FORM</b>	Address: office of the Executive Engineer North Eastern Investigation Division-II, Central Water Commission, Aizawl.	
Phone				
Fax				
Email				
M/s:		Enquiry No. and Date	NEID-II/HQ/NIQ/2023-24/	
		Date of Tender Opening	28.08.2023	
<i>The tender would be opened at 15.30 hrs. on the date of tender opening above, at the address mentioned above.</i>				

Please submit upto 17:00 hrs. on or before 09.01.2023, your quotation for the following works, in accordance with terms and conditions printed overleaf, in a sealed cover, marked on top with – Enquiry No; Date of Tender Opening.

**Yours Sincerely**

Sd/-

Designation with office

**Tender Schedule: All Rates in Figures and in Words in Rupees**

Sl. No.	Description and Specification	Qty.	Unit	Performance terms	Rate per Unit	Taxes & Duties	Packin g/ forwar ding/ If any	Total Amount
	<b>Supply of RD-1 forms and Registers under NEID-II, CWC, Aizawl</b>							
1.	RD-1 Forms, size 47x37cm (Both side printing) (100pages)	230	Nos.	As per SOP of work and in accordance with the direction given by Engineer in charge				
2.	RD-1 Registers, size 41.5x33cm (Both side printing) (100pages)	200	Nos.					
<b>Total</b>								
<b>Grand Total (Inclusive of all taxes)</b>								
<b>Total amount in words</b>								

**Performance Schedule:** 30 days from issue of work order.

**Specifications/Special Conditions of Contract:** work should be performed as per CPWD manual/specification & direction of Engineer-in-charge.

**Item/Tender Specific Conditions of this Tender:**

I/we engage to performance the works to your office and comply the following:

1. Tender schedule and technical specification indicated.
2. Item/tender specific conditions for this tender.
3. Terms and conditions printed overleaf.
4. General conditions of contract signed by me at the time of supplier registration (for registeredsuppliers).
5. I/we confirm that set off for the GST, etc. Paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST, etc.
6. This offer is valid for 90 (ninety) days from the date of opening of the quotations.
7. That we have not been debarred by any Government Undertaking.
8. That the rates quoted are not higher than the rates quoted for same item to any Government / Undertaking.
9. That the bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

Signature & Seal Place & Date:		Name of Authorized Signatory:	
Address:		Tel. No./ Fax. No./ MobileNo. Email Id:	

## TERMS AND CONDITIONS OF LIMITED TENDER

- i) The quotation must be in the form furnished by procuring entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation will not be considered. Quotation written in pencil will not be considered.
- ii) Quotation will be opened on due date at 3.30 pm at the indicated venue in presence of the entities or their representatives who may wish to be present.
- iii) The Government of India reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
- iv) Participation in this tender is by invitation only and is limited to the reputed entity involved in similar type of work. Unsolicited offers are liable to be ignored. However, relevant entity who desire to participate in similar tenders in future may bring it to the notice of procuring entity and apply for registration as per procedure.
- v) Complete details and specification if any must accompany the quotation. If you have got any counter offer suitable to the material required by us, the same may be shown separately.
- vi) The Government of India reserves the right to modify the work specified in this enquiry.
- vii) The prices quoted should be firm till the works supply are completed. Please quote the rates in words and figures. Price quoted should be net and valid for a minimum period of three months from the date of opening of quotation.
- viii) Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.
- ix) The performance period required for completion of work should be invariably specified in the quotation.
- x) In case your quotation is accepted and order is placed on you, the work completion against the order should be made within the period stipulated in the order. The Government of India reserves the right to recover any loss sustained due to delayed completion of work by way of penalty. Failure to performance of work within the stipulated period shall entitle Procuring Entity for the imposition of penalty without assigning any reason. 0.5% of the total value of the item covered in order as penalty per day subject to a maximum of 5% (five per cent) unless extension is obtained in writing from the office on valid ground before expiry of performance period.
- xi) The quotationers may visit the site before submitting quotation of the above work.
- xii) Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at (name of the place of tender invitation) only.
- xiii) Our normal payment will be made to the contractor on satisfactory completion of work on submission of duly receipted bill in triplicate with mandate form; payment will be made by through e-payment.
- xiv) The supply of RD forms should be as per the sample.
- xv) The supply of RD forms and registers should be done in the O/o of Executive Engineer, NEID-II, CWC, Aizawl.
- xvi) The material should be of standard quality and free from all defects and if found not suitable the same shall be asked for replacement at his own cost.
- xvii) The quantities mentioned are likely to increase or decrease at the time of placing of supply order.
- xviii) Payment will generally be made via online mode through PFMS directly on the bank account of the bidder on production of bills.
- xix) Any quotation, which does not comply with the above guidelines, runs the risk of being rejected

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