

Government of India  
Ministry of Jal Shakti  
Department of Water Resources, River Development & Ganga Rejuvenation  
Central Water Commission  
Estt. IV Section

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3rd Floor(South), Sewa Bhawan,  
New Delhi - 110066,  
Dated 15 February, 2022

**OFFICE MEMORANDUM**

Subject: Pending DCRG of Seasonal Khalasis of various field offices regarding

The undersigned is directed to refer to the subject mentioned above and to forward a letter dated 09.02.2022 of Shri C.P.K.Dasan, General Secretary, All India Pensioners' Association, Central Water Commission, Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation. It has been mentioned that the reason behind the pendency of DCRG of Seasonal Khalasis is non-availability of Service Books in the division office after issuance of PPO by PAO, CWC as no efforts have been made by Estt. IV to send the Service Books to concerned divisions.

2. In this connection, it is requested to refer to the point 2 and 3 of the minutes of the Video Conference meeting held on 24.11.2021 where it has been directed to avoid sending Service Books to the division unless all bills are paid. If required, scanned copies of relevant pages of the service books will be sent by Estt. IV section to the division. After payment of all the bills, an official will be deputed from field office to collect the Service Books from Establishment-IV section. A copy of the same is attached herewith.

3. The relevant pages of the Service Books whose PPO has been issued, has already been sent to the concerned Division through e-mail.

4. In view of the above, it is requested to prepare DCRG bills based on the scanned copies of Service Books sent through e-mail and to send the same to PAO, CWC as soon as possible to avoid further delay in this matter. Further, if any specific scanned copy is needed, it may also be notified to Estt. IV section via e-mail (estt4@nic.in).

5. It is also requested to depute some officials to collect those Service Books from Estt. IV Section, whose all bills are paid and currently available with Estt. IV Section, CWC(HQrs.)

(Ajay Malik)  
Under Secretary (E-IV)  
Tel. No: 011-29583344

To

1. All the Chief Engineers of field formations of Central Water Commission  
(Through email/ CWC web-portal)

Copy for kind information:

1. PPS to the CE (HRM), CWC
2. PPS to the Secretary, CWC
3. The Deputy Director, e-Governance Cell, CWC