

192963/2022/ES  
153070/2022/ES  
TT-IV



Government of India  
Ministry of Jal Shakti  
Department of Water Resources, RD & GR  
Coordination Section

Room No.7, Ground Floor B Wing  
Shastri Bhawan, New Delhi,  
Dated: 03.01.2022

**OFFICE MEMORENDUM**

**Subject:** Special Voluntary Retirement Scheme for Surplus Staff - Quarterly Returns-reg

The undersigned is directed to say that the requisite inputs/information for above mentioned quarterly report for the quarter ending December, 2021 (from 01.10.2021 to 31.12.2021) may please be expedited and sent as per prescribed Performa (enclosed) for onward transmission to Department of Personnel & Training latest by 07.01.2022 at coord-mowr@nic.in.

2. This issues with the approval of Competent Authority.

Encl: As above

**(Shambhu Nath Pal)**  
Under Secretary to the Government of India  
E-mail: uscoord-mowr@nic.in  
Tel: 23074033

To

- (i) All Heads of Organizations under DoWR, RD&GR
- (ii) US Admn, DoWR, RD&GR

192963/2022/ES  
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TT-IV

Signed by Shambhu Nath  
Pal

Date: 03-01-2022 11:01:25

Reason: Approved