

I/80257/2021

No. M-75075/131/2021/E-IX  
Government of India  
Central Water Commission  
E-IX Section

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Sewa Bhawan,  
R. K. Puram, New Delhi  
Dated the 23<sup>rd</sup> December, 2021

**Circular**

Subject: -Three Days Workshop on 'Handling of CAT/Court Cases' to be held through Online mode from 27<sup>th</sup> to 29<sup>th</sup> December, 2021- reg.

Please find enclosed herewith ISTM's Letter No.Y-14018/2/2021/ISTM dt. 21.12.2021 on the above mentioned subject. In this regard, all the interested officers are requested to send their names to E-IX Section, CWC and to take the necessary action as per the aforementioned letter dated 21.12.2021.

Encl: As above

Signed by R.mahalakshmi  
Date: 23-12-2021 17:21:05  
Reason: Approved  
(R.Mahalakshmi)

Section Officer

Tel.: 011-29583314

To,

All the Group A & B Officers of CSS, CSSS Cadres posted in CWC(through CWC Website)

185772/2021/ESTT-IX

Workshop on Handling of CAT/Court cases -07 (27-29 December, 2021) 1 message



From: ISTM

To: Estt goacutoms

Reply To: ISTM

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## Handling of CAT Cases (H-CAT-07)



फा.सं / FILE NO: Y-14018/2/2021-ISTM

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING &amp; MANAGEMENT

(एक आईएसओ 9001:2015 संस्था / AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL &amp; TRAINING

कार्मिक लोक शिकायत और पेंशन मंत्रालय / MINISTRY OF PERSONNEL PUBLIC GRIEVANCES &amp; PENSIONS

Dated: 21-12-2021

Dated: 21-12-2021

To

Joint Secretaries (Admn.) of all Ministries/Departments of Government of India

All Attached &amp; Subordinate Offices

All State Governments / All Union Territories

The Central Vigilance Commission / Election Commission

of India / UPSC

All Public Sector Undertakings / All Autonomous Bodies

**Subject: Three-day Workshop on "Handling of CAT/ Court Cases (H-CAT-07)" to be held through Online Mode from 27<sup>th</sup> to 29<sup>th</sup> December, 2021 - regarding.**

Madam/Sir,

I am directed to refer to Circular dated 27-09-2021 and to state that Institute of Secretariat Training & Management is scheduled to organise a Three-days Workshop on "Handling of CAT/ Court Cases (H-CAT-07)" to be held through Online Mode from 27<sup>th</sup> to 29<sup>th</sup> December, 2021 for Group A & B officers.

2. Details of the Programme and eligibility requirements are given at Annexure I. All Ministries/ Department of Government of India are requested to nominate suitable Officers to attend the programme. The nominees may be advised to fill up the nomination forms online at <https://www.istm.gov.in/lms/registration> form. It may kindly be noted that it is mandatory to fill form online. The last date for receiving of online nominations latest by 3:00 PM on 24-12-2021.

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3. Name of selected candidates will be published on the website of ISTM. No individual communication of acceptance will be issued. Therefore, all sponsoring authorities are requested to ensure that only those candidates selected for the Programme are relieved to attend it, whose names are appearing on the ISTM website.

4. **Only such officials should be nominated who can attend this programme on whole time basis and having proper internet connectivity and Computer/Laptop facility.** While making nominations the level and type of participants as indicated in Annexure-I may kindly be borne in mind. An officer who has already attended similar training course / workshop conducted by ISTM should not be nominated.

5. There is no course fee for participants from Government Ministries/ Departments; Attached offices/ Subordinate offices. However, a Course fee of Rs.3,000/- per participant is payable in respect of nominees from Autonomous Institutes/ Public Sector Undertakings. Bank draft/ Cheque to be drawn in favour of "PAO (DP & AR)", New Delhi.

Yours faithfully,

sd/-

(Jayakumar T)

Faculty Consultant & Course Director

e-mail: jayakumart507@rediffmail.com

9868107878

Tel. No.: 011 26737505

#### ANNEXURE-I

##### COURSE INFORMATION SHEET

Code : H-CAT-07

Title : Handling of CAT/ Court Cases

Duration : 3 Days (From 27<sup>th</sup> to 29<sup>th</sup> December, 2021)

##### **OBJECTIVE OF THE COURSE:**

Participants will be able to:

- Describe the genesis, composition and functions of Central Administrative Tribunal (CAT).
- Describe the procedure relating to filing and disposal of applications before the Central Administrative Tribunal.
- List the preliminary objections available to the respondent.
- Identify the circumstances when they are applicable.
- Draft counter reply on the applications filed before the Central Administrative Tribunal.

##### **ELIGIBILITY CONDITIONS:**

The programme is designed for Section Officers and equivalent dealing with Central Administrative Tribunal (CAT) cases in Ministries/Departments/ PSUs/Autonomous Bodies.

**COURSE CAPACITY:**

The maximum number of participants that can be admitted to the Course is 50.

**ACCEPTANCE OF NOMINATION:**

Candidates whose nominations are accepted by ISTM shall be intimated through ISTM's website. No separate communication by post would be issued by ISTM and therefore the Sponsoring Authority/Participants may see the website of ISTM regularly i.e. [www.istm.gov.in](http://www.istm.gov.in). They may be relieved only after receipt of such intimation from ISTM.

**COURSE FEE:**

There is no course fee for participants from Government Ministries/ Departments; Attached offices/ Subordinate offices. However, a Course fee of Rs.3,000/- per participant is payable in respect of nominees from Autonomous Institutes/ Public Sector Undertakings. Bank draft/ Cheque to be drawn in favour of "PAO (DP & AR)", New Delhi.