

I/78949/2021

Government of India
Central Water Commission
(Estt.VI Section)

3rd floor, Sewa Bhawan,
R.K. Puram, New Delhi-66
Dated, the 7 December, 2021

OFFICE MEMORANDUM

In connection with the ensuing rotational transfer process in 2022, CWES Group 'B' officers (i.e. AD Gr. II/ SDE and JEs), who desire for consideration of their requests for transfer are given an opportunity to indicate their preferences for place of posting of their choice (not more than 3 regions) in the attached proforma. Normal period of stay at a station is 3 years. In case of North East regions, the normal period is 3 years for officers who have completed less than 10 years' service before getting posted in North-East and 2 years for others. Option for transfer, if exercised before completion of 3 years (2 years in case of NE if applicable) of stay at a place can be considered as request for transfer at own cost and needs to be mentioned clearly while giving options by the applicant. The choices exercised will be taken into consideration as far as possible. However, keeping in view the exigencies of work and administrative requirements, postings may be made to any office.

2. Junior Engineers/Assistant Director Grade II/SDE who have completed/will complete their normal tenure by 31.07.2022 may exercise their option for specific region but not specific office. In case transfer is required to places within the same region, officers may send their choices to the concerned Chief Engineer and they need not send the same to CWC Hqrs. Further, officers who are likely to be promoted during the 1st half of 2022, may also indicate their choices for consideration of posting upon promotion.

3. In view of above, the request for transfer/option for choice places or regions may be forwarded in the given proforma, through proper channel. The choices may be consolidated region-wise and sent with the recommendation of Field Chief Engineers' through S.E. (Coord.) of the Regional Organization at Head Quarter, so as to reach the applications latest by 31.12.2021. The applications of Junior Engineers and AD-II/SDE may be sent at **e-mail ID _____ estt6@nic.in** and **estt5cwc@nic.in.** respectively

4. Further, it has been observed in the past that few officers either through their family members and/or through VIP references try to pressurise the administration/placement committee to accede to their request for posting. It is assured that administration/placement committee strives to post officials to their choice place of posting subject to availability of vacancies, transfer policy, work requirements and administrative constraints. All are, therefore, requested not to bring out any undue pressure through their family members/VIP references etc., else necessary action for violation of CCS (Conduct) Rules, 1964, read with CCS (CCA) Rules, 1965, shall invariably be initiated against the erring official (s).

5. The contents of this Office Memorandum may kindly be brought to the notice of all JEs and AD-II/SDEs.

Encl:A/A

(Ratnakar Yadav)

I/78949/2021

Under Secretary
Tel.No.29583304

Copy to :

1. All Chief Engineers, Central Water Commission,
2. All Superintending Engineers, Central Water Commission
3. DD, GFCC, Patna
4. Director, PCP Dte/RDC-I&II/Training Dte/RMCD/SMD, CWC New Delhi.
5. Central Water Commission's website.

ANNEXURE

PROFORMA FOR INDICATING CHOICE STATION/REGION FOR TRANSFER

1. Name :
2. Designation :
3. Date of Birth :
4. Date of Joining Service in CWC :
5. Date of superannuation :
6. Declared Home Town :
7. Place of present posting and since when posted:
8. Details of previous posting since appointment in CWC:

(Please attach Bio-data Sheet downloaded from CWC website duly updated as on 01.12.2021)

9. Choice stations/regions: 1.
- 2.
- 3.

(Choice of station will be considered as far as possible subject to administrative requirements/exigencies and provisions of transfer policy)

10. On request at own cost/On turn/immediate:
- (for completion of field posting criteria for promotion/pay parity)

11. Any specific information which the official wishes to furnish:

Place

Signature

Date