

SPECIAL CAMPAIGN DRIVE

File: F-12011/5/2021
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR
Coordination Section

Room No. 01, B-Wing Ground Floor
Shastri Bhawan, New Delhi – 110001
Dated 06th December 2021

OFFICE MEMORANDUM

Subject: Reducing Pending Matters to the minimum possible in the Government – Reg.

The undersigned is directed to forward herewith a copy of OM No. 30011/02/2021 O&M dated 30th November 2021 received from Department of Administrative Reforms & Public Grievances on above subject and to say that all the concerned Organizations, Wings & Divisions, Attached, Sub-ordinate offices, Autonomous Bodies, PSUs of this Department are requested to strictly comply with the instructions. The Heads of the concerned offices shall further circulate the instructions in their offices for compliance and report. The requisite input shall be furnished to the Department on the last day of every month so that the Nodal Officer of the Department updates the dashboard on 1st of every month.

This issue with the approval of the Competent Authority.

Encl: As above

(Ananda Chandra Mallick)
Deputy Secretary to the Govt. of India
Tel: 011-23074005
Email: dscoord-dowr@gov.in

To

All the Heads of Wings, Divisions, Organizations, Attached, Sub-ordinate offices, Autonomous Bodies and PSUs under this Department.

Copy for information to:

PS/PPS to Secretary (WR)/ Joint Secretary (RD&PP), DoWR, RD & GR, New Delhi – 110001
[Email: secy-mowr@nic.in, jsrd-dowr@gov.in]