

1/77145/2021

**Government of India  
DoWR, RD & GR  
Central Water Commission**

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Room No. 725 (N), Sewa Bhawan,  
R.K.Puram-I, New Delhi-110066

Dated: the 26th November, 2021

**OFFICE MEMORANDUM**

In connection with the ensuing rotational transfers in 2022, Officers in Hydromet cadre (Assistant Director (HM), Extra Assistant Director (HM) and Scientific Assistant), who desires consideration of their requests for transfer are given an opportunity to indicate their preferences for place of posting of their choice (not more than 3 places/regions) in the attached proforma. Normal period of stay at a station is 3 years and in case of North East regions it will be 3 years for officers who have completed less than 10 years' service before getting posted in North-East and for others it will be 2 years. Option for transfer if exercised before completion of 3 years (2 years in case of NE if applicable) of stay at a place can be considered as request for transfer at own cost and needs to be mentioned clearly while giving options by the applicant. The choices exercised will be taken into consideration as far as possible. However, keeping in view the exigencies of work and administrative requirements, postings may be made to any office.

2. Officials who have completed/will complete their tenure by 31.07.2022 may exercise their option for specific places but not specific office. In case transfer is required to places within the same region, officials may send their choices to the concerned Chief Engineer and they need not send the same to CWC Hqrs. Further, officers who are likely to get promoted during the 1st Half of 2022, may also indicate their choices for consideration of posting upon promotion.

3. In view of above, the request for transfer/option for choice places or regions may be forwarded in the given proforma, through proper channel. The choices may be consolidated region-wise and sent with the recommendation of Field Chief Engineers' through S.E. (Coord.) of the Regional Organization/ Chief Engineer concerned at Head Quarter, so as to reach the Under Secretary in charge of the Establishment Section concerned latest by 31.12.2021.

4. Further, the officers concerned may give options for field postings appropriately keeping in view of its requirement for Promotion. This should be clearly indicated at the designated place in the Performa.

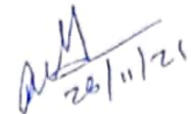
5. Further, it has been observed in the past that few officers either through their family members and/or through VIP references try to pressurize the administration/placement committee to accede to their request for posting. It is assured that administration/placement committee strives to post officials to their choice place of posting subject to availability of vacancies, transfer policy,

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work requirements and administrative constraints. All are, therefore, requested not to bring out any undue pressure through their family members/VIP references etc., else necessary action for violation of CCS (Conduct) Rules, 1964, read with CCS (CCA) Rules, 1965, shall invariably be initiated against the erring official(s).

6. The contents of this Office Memorandum may kindly be brought to the notice of the officials of Hydromet cadre.

Enclosure: As above.

  
(Prerana Neeraj Mohan)  
UNDER SECRETARY  
Tel No : 01129583328

- Copy to: - 1. Chairman, GRMB, Hyderabad/KRMB, Hyderabad/GFCC, Patna.  
2. All Chief Engineers, CWC/Secretary, CE, CEA/GM, FBP  
3. All Directors/SEs, CWC/TCD, CEA (through CWC's website).  
4. Deputy Secretary (E.I), DoWR, RD & GR, Shram Shakti Bhawan, New Delhi.  
5. Under Secretary (E.I/Admn.), DoWR, RD & GR, Shram Shakti Bhawan, New Delhi.  
6. All Under Secretaries, CWC. New Delhi  
7. All Section Officers of Establishment Section, CWC.  
8. All Dtes./Units, CWC (HQ) and All Executive Engineers in field offices of CWC (through CWC's website).  
9. CWC's Website/Notice Board.

Copy for information to: -

1. PPS to Chairman, CWC
2. Sr. PPS/PPS to Members, CWC