

No. A-36011/1/2021-Admn.
Government of India
Ministry of Jal Shakti
Department of Water Resources, RD & GR

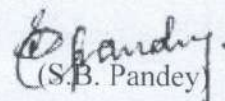
Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 12th November, 2021

OFFICE MEMORANDUM

Subject: Special Campaign for disposal of pending work /sanitation-reg.

Hon'ble Minister (Jal Shakti) reviewed the impact of "Special Campaign Drive" for disposal of pending VIP references, parliamentary assurances, grievances, weeding out of records, cleanliness drives etc. on 12.11.2021 and has directed that all officers and staff of the Department shall be present in office till 8:00 PM on every Friday. The time between 05:00 PM to 08:00 PM on every Friday shall be utilized by the officials for disposal of all pending matters like VIP references/ Public Grievances/ Parliament related matters etc. The work of sanitation/ cleanliness of work place shall also be undertaken during this time, which will make the work environment conducive and vibrant.

2. Above instructions are issued for strict compliance and shall also be applicable to the officials of all organizations/ bodies under Department of Water Resources, RD & GR.


(S.B. Pandey)

Under Secretary to the Government of India

Tel:011-23738126

Email:usadmn-mowr@nic.in

To

1. All Wing Heads/ Division Heads/ Branch Heads/ Section In-charges/ Unit In-charges
2. Heads of all Organizations/ Subordinate Bodies/ PSUs under D/o Water Resources, RD & GR
3. For uploading on Intranet of the Department.
4. Departmental Canteen, D/o Water Resources, RD & GR

Copy to:

1. PS to Hon'ble Minister (Jal Shakti)
2. PS to Hon'ble Minister of State (Jal Shakti)
3. PPS to Secretary (WR, RD & GR)/ PS to DG (NMCG)/PPS to Additional Secretary (WR, RD & GR)/ Sr.PPS to ADG (MI Stats).
4. PPS to JS (Admn.)/ PPS to JS (IC & GW)/ PPS to JS & FA, DoWR, RD & GR
5. PPS to JS (Admn.), D/o Drinking Water and Sanitation for similar action.

No. 5/3/2021-O&M
Government of India
Central Water Commission

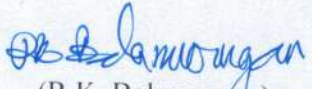
3rd Floor (S) Sewa Bhawan,
R.K. Puram, New Delhi-110066
Dated 17.11.2021

OFFICE MEMORANDUM

Subject:- Special campaign for disposal of pending work/sanitation-reg.

A copy of Department of Water Resources, River Development and Ganga Rejuvenation's letter No. A-36011/1/2021-Admin. Dated 12.11.2021 on the subject mentioned above is enclosed for information/necessary compliance.

Encl:- As above


(R.K. Balamurgan)
Under Secretary (O&M)
Tel. No. 29593302

To

1. PPS to Chairman, CWC, New Delhi.
2. PPS to Member (D&R), Member (RM), Member (WP&P), CWC Hqrs, New Delhi.
3. PPS to all the Chief Engineers of CWC Hqrs and Field Organizations.
4. PS to JS, CWC.
5. All Officers of the level of Director in CWC Hqrs and Field offices.
6. All Officers of the level of Deputy Director/US at CWC Hqrs and Field offices.
7. Secretary, CWC, New Delhi.
8. All Establishment Sections/ Directorate of CWC