I/74078/2021

भारत सरकार
जल शक्ति मंत्रालय
जल संसाधन नदी विकास एवं गंगा संरक्षण विभाग
केंद्रीय जल आयोग
पी० सी० पी० निदेशालय

Government of India
Ministry of Jal Shakti
Dept. of Water Resources, RD&GR
Central Water Commission
PCP Directorate

CIRCULAR

Sub.:– Information regarding files/records lying in PCP's T&P Store

All Sections/Directorates of CWC(HQ) are hereby requested to take care of their respective files/records lying in the PCP's T&P Store.

In this regard, it may please be noted that:

1. There has been no designated Record Room in CWC (HQ) under PCP Directorate.

2. PCP Directorates undertook the work of renovation and modernization of the CWC (HQ) since 2014. In order to vacate the floors for renovation work, these Sections/Directorates shifted their files/records to the PCP's T&P Stores in West Block-I & II on temporary basis with the assistance of manpower provided by PCP Directorate,

3. After handing over of renovated floors to CWC, the concerned Sections/Directorates shifted back some of their files/records to their newly renovated space with the assistance of manpower provided by PCP Directorate and left the remaining files/records in PCP's T&P Stores. These remaining files/records are still lying in the PCP's T&P Store.

In view of the above, it is clarified that the PCP Directorate has only provided the official space for keeping the records/files to all Sections/Directorates. PCP Directorate is not the custodian of these files/records lying in PCP's T&P Stores. The concerned Sections/Directorates are the custodian of their respective files/records lying in the PCP's T&P Stores.

This issues with the approval of Chief Engineer (HRM).

Yours Faithfully

(A.K Mishra)
Dy. Director

To:
All Sections/Directorates/PAO CWC (HQ). Sewa Bhawan, R K Pura, New Delhi

द्वितीय तल (दक्षिण), सेवा भवन
राम कृष्ण पुरम, नई दिल्ली -110066
दूरभाष: 011-29583217

2nd Floor (South), Sewa Bhawan
R.K. Puram, New Delhi -110066
Tel: 011-29583217

⬧जल संरक्षण सुरक्षित भविष्य.⬧   ⬧Conserve Water- Save Life⬧