

I/57245/2021

Government of India
Central Water Commission

3rd Floor, Sewa Bhawan,
R.K. Puram, New Delhi – 66.
Dated the 13 May, 2021.

OFFICE MEMORANDUM

Sub.: Grant of 1st, 2nd and 3rd financial upgradation to AD-II/SDE, CWC for cases maturing upto **September 2021**-reg.

The undersigned is directed to refer to DOPT's OM No. 35034/3-Estt.D, dated 19.5.2009 vide which financial upgradation under MACP was introduced and further consolidated guidelines were introduced vide DOPT's OM No. 35034/3/2015-Estt(D) dated 22.10.2019 according to which:

There shall be three financial upgradations under the MACPs, counted from the direct entry grade on completion of 10, 20 and 30 years services, respectively, or 10 years of continuous service in the same Level in Pay Matrix, whichever is earlier.

2. Accordingly, a Meeting of the Department Screening Committee (DSC) for grant of 1st, 2nd and 3rd financial up-gradation under MACPS, 2009 to all the remaining eligible AD-II/SDE who have completed their regular services of 10, 20 and 30 years is likely to be convened shortly. All up-gradation cases maturing up-to **30th September, 2021** are proposed to be placed before the DSC for consideration.

3. It is, therefore, requested that the information as asked in the enclosed check list in respect of all the eligible AD-II/SDE may be submitted to Estt.V Section, CWC latest by **24th May, 2021**. It is also requested that certified photocopies of **relevant entries** from service book like date of grant of 1st /2nd financial upgradation, Major/minor penalty if any, extra ordinary leaves, Suspension period, dies non period etc. should also be sent alongwith checklist. Vigilance Clearance from field should also be sent alongwith these documents. Checklists without such enclosures would not be considered. It may please be noted that in case the Check List is not received by the above date, the DSC Meeting shall be convened without considering the name of concerned candidate and recording the above fact, for which Estt. V Section shall not bear any responsibility.

4. **All Chief Engineers/Superintending Engineers are requested to send the compiled Check List only in the enclosed prescribed proforma pertaining to the field units under their control. Check list received from Chief Engineers/Superintending Engineers will only be entertained.**

5. Further, in case the name of any eligible candidate has been left, the same may be brought to the notice of the undersigned.

(RATNAKAR YADAV)

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UNDER SECRETARY (E.V)

Tel. No. 011-29583304

Fax No. 011-29583327

To

1. All Chief Engineers/Superintending Engineers/Directors/Executive Engineers in the field Offices of Central Water Commission.
2. Deputy Director SMD for uploading the same on the website of CWC.

CHECK LIST FOR CONSIDERING CASES FOR 1ST, 2ND AND 3RD FINANCIAL**UPGRADATION UNDER MACP SCHEME****PART - I****PERSONAL DETAILS**

1. Name & Designation	
2. Present Pay Band	
3. Present Grade Pay	
4. Grade/Post and pay scale in which appointed as direct recruit and date of regular appointment	
5. Due date for grant of 1 st , 2 nd & 3 rd ACP/MACP	<div>1st</div> <hr/> <div>2nd</div> <hr/> <div>3rd</div> <hr/>
6. Date of grant of 1 st /2 nd /3 rd ACP/MACP	<div>1st</div> <hr/> <div>2nd</div> <hr/> <div>3rd</div> <hr/>

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7.	If not granted 1 st /2 nd /3 rd financial up gradation on the date of eligibility, reason there of	
8.	Any other details	

PART - II

1.	Integrity	
2.	Dies-non period, if any	
3.	Suspension period, if any	
4.	Any other details	

Signature of the concerned
SE/EE/Controlling officer

Name: _____

Designation: _____

Stamp: _____