

**Government of India
Central Water Commission
Estt. II Section

**3rd Floor (S), Sewa Bhawan,
R. K Puram, New Delhi-110066**

Dated: 16th April, 2021

CIRCULAR

Subject: Filling up of various vacant posts at JPO-SKSKI, Nepal.

The following vacant posts in JPO-SKSKI, Nepal are likely to be filled up on regular basis:-

Sl. No.	Name of posts	Number of posts
1.	Project Manager (I)	1
2.	Senior Engineer	1
3.	Assistant Engineer	2
4.	Junior Engineer	3
5.	Upper Division Clerk	1

1. Eligibility criteria for the post of Project Manager (I)

- (a) Minimum 2 years regular service in the grade of Director will be required for applying the post.
- (b) Maximum age of the applicant on the last date of submission of application should not be more than 57 years.
- (c) Officials who have been posted on foreign assignment for a period of 2 years or more in any capacity during the last 3 years (cooling period) are not eligible to apply. Three (3) years shall be reckoned from the last date of submission of application.
- (d) The applicants shall be awarded marks in various attributes on a scale of 100 marks as detailed below:

Sl. No.	Attributes	Max. Marks	Criteria for award of marks	
1	Age	10	Above 50 Yrs 45 to 50 Yrs Below 45 Yrs	5 8 10
2.	Professional Experience			
	(a) Structural design of hydraulic structures	10	(i) 1- 2 Yrs – 20% (ii) 2-3 Yrs – 40% (iii) 3-4 Yrs – 60% (iv) 4-5 Yrs – 80% (v) > 5 Yrs – 100%	
	(b) Field investigations & preparation of DPR	25	Criteria as above or the following, whichever is higher:- (i) Completion of 1 DPR – 25% (ii) Completion of 2 DPRs – 50% (iii) Completion of 3 DPRs – 75% (iv) Completion of >3 DPRs – 100%	
	(c) Hydrological studies/	5	(i) 1- 2 Yrs – 20%	

	Irrigation Planning/ Flood Forecasting		(ii) 2-3 Yrs – 40% (iii) 3-4 Yrs – 60% (iv) 4-5 Yrs – 80% (v) > 5 Yrs – 100%	
	(d) Construction Supervision/ Monitoring of Water Resources Project(s)	5	Criteria as above	
	(e) Preparation of Tender Documents, their evaluation & Awards of works	15 (5 each)	Criteria as above	
		----- 60 -----		
3.	Performance Assessment based upon his last 5 ACRs/APARs.	30	Outstanding Very Good Good & below	6 4 0
	Total	100		

- (e) The officers securing minimum 50 marks as per the above criteria shall be called for personal discussion by the ScSC, which would award maximum of 50 marks based on assessment during personal discussions.
- (f) The panel to be recommended would be prepared based on the overall score of candidates out of 150 marks.
- (g) Tenure of posting will be for a maximum period of three years.

2. **Eligibility criteria for the post of Senior Engineer**

- (a) Officers in the grade of Deputy Director having minimum 2 years of experience in the field of investigation & preparation of DPR, Gauge & Discharge works, Hydrological studies, Flood Forecasting will be required for applying the post.
- (b) Maximum age of the applicant on the last date of submission of application should not be more than 57 years.
- (c) Officials who have been posted on foreign assignment for a period of 2 years or more in any capacity during the last 3 years (cooling period) are not eligible to apply. Three (3) years shall be reckoned from the last date of submission of application.
- (d) The applicants shall be awarded marks in various attributes on a scale of 100 marks as detailed below:

Sl. No.	Attributes	Max. Marks	Criteria for award of marks	
1	Age	10	Above 50 Yrs 40 to 50 Yrs Below 40 Yrs	6 8 10
2.	Professional Experience (a) Field investigation & preparation of DPR (b) Gauge & discharge works (c) Hydrological studies (d) Flood Forecasting (e) Posted as Executive Engineer and dealt with works related to DDO	10 10 5 5 20 ----- 50 -----	Minimum 2 Yrs -50% Maximum 5 Yrs - 100%	
3.	Performance Assessment based upon his last 5 ACRs/APARs. (If a candidate belongs to SC/ST category, his 'Good' grading will be treated as 'Very Good')	40	Outstanding Very Good Good & below	8 6 0

	Total	100		
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- (e) The panel to be recommended would be prepared based on the overall score of candidates out of 100 marks.
- (f) Tenure of posting will be for a maximum period of three years.

3. Eligibility criteria for the post of Assistant Engineer

- (a) Officers in the grade of Assistant Director-II/Sub Division Engineer having minimum 2 years experience in the field of investigation, hydro meteorological observations and constructions of projects works in CWC will be required for applying the post.
- (b) Maximum age of the applicant on the last date of submission of application should not be more than 57 years.
- (c) Officials who have been posted or served in Bhutan/Nepal for a period of 2 years or more in any capacity during the last 10 years (Counted from the closing date of receipt of application) shall not be considered.
- (d) The applicants shall be awarded marks in various attributes on a scale of 100 marks as detailed below:

Sl. No.	Attributes	Max. Marks	Criteria for award of marks	
1	Age	15	50 Yrs and above	5
			Less than 50 and upto 40 Yrs	10
			Less than 40 Yrs	15
2.	(a) Experience in Project investigation, Preparation of DPR, Hydro-metrological works and construction of project.	30	To be decided by Committee on the basis of following of work handled: Experience in investigation of Projects (for each year of experience – 3 marks and part thereof subject to maximum 15 marks) Experience in hydro-metrological observations (for each year of experience – 2 marks and part thereof subject to maximum 08 marks) Experience in construction of project (maximum desirable experience – 2 years)	15 8 7
	(b) Ability to handle challenging tasks	15	To be considered by Committee on the basis of following works: Topographical Survey Geological Survey (Drilling works) Capability to handle instruments such as total stations etc.	5 5 5
	(c) Seniority: All eligible candidates to be arranged in descending order of seniority, then this list to be divided into 3 more or less equal parts	15	Top 1/3 rd officers Middle 1/3 rd officers Bottom 1/3 rd officers	15 10 5
	(f) Performance assessment	15	Each year of Outstanding Each year of Very Good Each year of Good and Below	3 2 0
	(i) Foreign Assignment	10	Up to six months Six months to less than 2 Yrs	10 5

	Total	100		
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- (e) The panel to be recommended would be prepared based on the overall score of candidates out of 100 marks.
- (f) Tenure of posting will be for a maximum period of two years.

4. Eligibility criteria for the post of Junior Engineer

- (a) Minimum 2 years of experience in the field of survey and investigation works in CWC will be required for applying the post.
- (b) Maximum age of the applicant on the last date of submission of application should not be more than 57 years.
- (c) Officials who have been posted or served in Bhutan/Nepal for a period of 2 years or more in any capacity during the last 10 years (Counted from the closing date of receipt of application) shall not be considered.
- (d) The applicants shall be awarded marks in various attributes on a scale of 100 marks as detailed below:

Sl. No.	Attributes	Max. Marks	Criteria for award of marks	
(a)	Experience in different works in CWC	50	Marks to be awarded by the Selection Committee on the basis of following type of work handled:	
			Field works carried out in survey and investigation of Projects	20
			Experience in hydro-metrological at site	10
			Preparation of DPR, feasibility report etc.	10
			Preparation of details estimate for works	5
			Working knowledge on digital platform like Auto Cad, Total station etc.	5
(b)	Seniority: All eligible candidates to be arranged in descending order of seniority, then this list to be divided into 3 more or less equal parts	10	Top 1/3 rd officers	10
			Middle 1/3 rd officers	6
			Bottom 1/3 rd officers	4
(c)	Performance assessment (Last 3 years)	30	Each year of Outstanding	10
			Each year of Very Good	6
			Each year of Good and Below	2
(d)	Posting abroad while serving in CWC	10	More than two years	0
			Between 6 months to 2 Yrs	5
			Up to 6 months	10
	Total	100		

- (g) The panel to be recommended would be prepared based on the overall score of candidates out of 100 marks.
- (h) Tenure of posting will be for a maximum period of two years.

5. Eligibility criteria for the post of Upper Division Clerk

- (a) Maximum age of the applicant on the last date of submission of application should not be more than 54 years.

- (b) Officials who have been posted or served in Bhutan/Nepal for a period of 2 years or more in any capacity during the last 5 years (Counted from the closing date of receipt of application) shall not be considered.
- (c) Working knowledge of the computer is desirable.
- (d) The officials suffering from any physical disability or major illness like hear problem, asthma, etc, shall not be eligible for posting in JPO-SKSKI, Nepal.
- (e) The applicants shall be awarded marks in various attributes on a scale of 100 marks as detailed below:

Sl. No.	Attributes	Max. Marks	Criteria for award of marks	
(a)	Seniority: All eligible candidates to be arranged in descending order of their seniority, then this list to be divided into 3 parts. If the applicants are less than three, they will be placed in part-I and part-II. Where the applicants cannot be divided in three equal parts, the remaining candidate/candidates shall be placed in third part.	20	Candidates in the 1 st part	20
			Candidates in the 2 nd part	15
			Candidates in the 3 rd part	10
(b)	Weightage of official service outside their declared hometown state excluding service put in abroad	15	Below 2 year	0
			1 year to 3 years	5
			More than 3 years to 5 years	10
			More than 5 years	15
(c)	Performance assessment based on the grading in the last 5 years ACRs/APARs to be considered	50	Each year of Outstanding	10
			Each year of Very Good	6
			Each year of Good/Average	2
(d)	Service put in abroad	15	More than 5 Yrs	0
			More than 3 Yrs up to 5 Yrs	5
			1 year to 3 years	10
			Below 1 year	15
	Total	100		

- (i) The panel to be recommended would be prepared based on the overall score of candidates out of 100 marks.
- (j) Tenure of posting will be for a maximum period of two years.

Applications may send their willingness and bio-data (in triplicate) as per proforma at **Annexure-I** through proper channel to concerned Establishment Sections in CWC positively on or before **30-04-2021**. The officers who apply for the above posting will not be allowed to withdraw their candidature at a later stage, if selected.

It may be noted by all applicants that the officer posted in JPO-SKSKI, Nepal, on completion of tenure there is likely to be posted anywhere in India (including NER/J&K). Additionally, officers willing to submit their application must ensure that their updated Bio-Data is available on CWC website

sd-
(R. K. Balamurugan)
Under Secretary, Estt.II
☎ 011 - 2958 3344

Copy to:

1. Sr. PPS to Chairman, CWC, New Delhi.

2. Sr. PPS/PPS to all Members of CWC, New Delhi.
3. Chairman, CEA, New Delhi.
4. Chairman, GFCC, Patna.
5. PPS to Chief Engineer, HRM, CWC, New Delhi.
6. Commissioner (FM), D/o WR, RD & GR, M/o Jal Shakti, New Delhi.
7. All Chief Engineers in the field and CWC (HQ).
8. Secretary, CWC, New Delhi.
9. All Directors in the field and CWC (HQ).
10. All Superintending Engineers in field offices of CWC.
11. All Sr. Jt. Commissioners, D/o WR, RD & GR, M/o Jal Shakti, New Delhi.
12. Directors (Co-ordination), RM/WP&P/D&R, CWC, New Delhi.
13. All Deputy Commissioners, D/o WR, RD & GR, M/o Jal Shakti, New Delhi.
14. All Executive Engineers/Deputy Directors in the field and Deputy Directors, CWC(HQ).
15. Under Secretary (Admn./Estt.-I), D/o WR, RD & GR, M/o Jal Shakti, New Delhi.
16. Under Secretary, Estt.I/Estt.V/Estt.VI/Estt.VII, CWC, New Delhi. It is requested that the applications received in this regard, may please be scrutinized and sent to Estt.II Section, CWC along with Vigilance Clearance, Integrity, Major & Minor Penalties, Suspension, Prosecution certificate and APRs/APARs for onward submission to D/o WR, RD & GR, M/o Jal Shakti.
17. All Assistant Engineers/Sub Divisional Engineers/Assistant Directors-II, CWC.
18. All Junior Engineers, CWC.
19. All Upper Division Clerks (Subordinate cadre), CWC.
20. For uploading on CWC website.

BIO-DATA

1.	Name	
2.	Date of Birth	
3.	Date of retirement	
4.	Educational Qualification	
5.	Present post held and date from which held on regular basis	
6.	Experience	
7.	Nature of duties performed so far in brief	

Validity unknown

Digitally signed by
R.K.BALAMURUGAN
Date: 2021.04.16 17:35:51 IST

