

I/49234/2021

(Most Immediate)
Reminder

**Government of India
Central Water Commission
Establishment VI Section**

**Third Floor(S), Sewa Bhawan,
R.K. Puram, New Delhi-66.**

Dated the 22th February, 2021

Office Memorandum

SUB: Clearance of Probation Period in respect of Junior Engineers (C&M).-reg.

The undersigned is refer to Estt.VI's OM No. A-28013/1/2019-ESTT-VI dated 08-02-2021 and to say that Assessment Reports for two years and Vigilance Clearance report in respect of few Junior Engineers who have completed their two years of services as on 31st January, 2021, have not received in this section.

Therefore, all concerned Superintending Engineers (Coordn.) and Director, GFCC are requested to send pending assessment report (as per Annexure I) to this **office latest by 28.02.2021 through email (estt6@nic.in)**. List of JEs is given in the Annexure I.

Yours faithfully,

Digitally signed by RATNAKAR
YADAV
Date: Tue Feb 23 17:22:53 IST
2021
Reason: Approved

**(Ratnakar Yadav)
Under Secretary
011-29583304**

To

- 1. All Superintending Engineer (Coord.) Central Water Commission.**
- 2. Director (Admn.), GFCC, Patna**

List of Junior Engineers who have completed two years as on 31st January 2021.

ANNEXURE I

SN	Name (Sh-Smt-Kumari)	Date of Birth	Date of appointment to the Grade	Organisation	Assessment Report received		Period of which assessment report is pending	Remarks
					From (Date)	To (Date)		
1	GIRIRAJ SHARAN SINGH DANGI	02.07.1993	26.06.2018	MC, Nagpur	26-06-2018	25-06-2019	26-06-2019 to 27-06-2020	
2	VIRENDRA SINGH RAJPUROHIT	13.02.1992	06.06.2018	MTBO, Gandhinagar	06-06-2018	05-06-2019	06-06-2019 to 05-06-2020	
3	AVINASH KUMAR SINGH	01.07.1994	13.07.2018	GFCC, Patna	-	-	13-07-2018 to 12-07-2020	
4	DIVYAM GARG	13.03.1993	20.07.2018	BBBO, Shillong	-	-	20-07-2018 to 19-07-2020	
5	AKASH BHARDWAJ	24.10.1992	12.07.2018	BBBO, Shillong	12-07-2018	11-07-2019	12-07-2019 to 11-07-2020	
6	SOUNDARYA S	13.02.1994	11.07.2018	C&SR, Coimbatore	11-07-2018	31-07-2019	01-08-2019 to 11-07-2020	
7	SASIKUMAR S	04.10.1990	21.08.2018	TBO, Siliguri	21-08-2018	31-08-2019	01-09-2019 to 20-08-2018	
8	PUNEET KUMAR	17.06.1995	17.07.2018	UGBO, Lucknow	17-07-2018	17-07-2019	18-07-2019 to 16-07-2020	
9	SAURAV PATWAL	23.07.1992	10.07.2018	CWC HQ	-	-	10-07-2018 to 09-07-2020	
10	SANTOSH KUMAR	16.08.1993	31.07.2018	NBO, Bhopal	31-07-2018	30-07-2019	31-07-2019 to 30-07-2020	
11	KOPPALA PRUDHVI RAJ	24.09.1995	02.07.2018	KGBO, Hyderabad	02-07-2018	01-07-2019	02-07-2019 to 01-07-2020	
12	DEEPAK KUMAR JATAV	01.01.1993	25.08.2018	MTBO, Gandhinagar	-	-	25-08-2018 to 24-08-2020	
13	HARSHIT	03.03.1993	06.08.2018	YBO, New Delhi	01-04-2019	31-12-2020	06-08-2018 to 05-08-2021	Received but VC is in old format
14	GANESH KUMAR B	24.05.1992	02.07.2018	C&SR, Coimbatore	02-07-2018	05-10-2019	06-10-2019 to 01-07-2020	
15	SHASHANK SINGH	22.12.1993	25.07.2018	NBO, Bhopal	25-07-2018	25-07-2019	26-07-2019 to 24-07-2020	
16	CHINNAPU CHAITANYA REDDY	21.08.1992	05.07.2018	KGBO, Hyderabad	05-07-2018	04-07-2019	05-07-2019 to 04-07-2020	
17	G MONISHA	06.06.1995	02.07.2018	C&SR, Coimbatore	-	-	02-07-2018 to 01-07-2020	
18	AYUSH GARG	31.08.1993	27.07.2018	BBBO, Shillong	27-07-2018	26-07-2019	27-07-2019 to 26-07-2020	
19	SUMIT AGRAWAL	05.03.1992	24.07.2018	BBBO, Shillong	24-07-2018	23-07-2019	24-07-2019 to 23-07-2020	
20	VED PRAKASH	18.03.1993	23.08.2018	BBBO, Shillong	23-08-2018	22-08-2019	23-08-2019 to 22-08-2020	
21	MD AZIZ MOKHTAR	26.02.1994	10.09.2018	LGBO, Patna	-	-	10-09-2018 to 09-09-2020	
22	NISHANT	04.03.1997	26.09.2018	YBO, New Delhi	-	-	26-09-2018 to 25-09-2020	
23	ALOK RANJAN	25.11.1993	01.08.2018	LGBO, Patna	30-07-2018	29-07-2019	30-07-2019 to 29-07-2020	
24	ANURAG MISHRA	20.01.1995	17.08.2018	LGBO, Patna	17-08-2018	16-08-2019	17-08-2019 to 16-08-2020	
25	DASARAPALLI NARENDRA REDDY	15.06.1994	09.07.2018	KGBO, Hyderabad	09-07-2018	08-07-2019	09-07-2019 to 08-07-2020	
26	JYOTI PRAKASH DASH	09.07.1992	30.07.2018	BBBO, Shillong	30-07-2018	29-07-2019	30-07-2019 to 29-07-2020	
27	ADARSH SHUKLA	30.11.1992	09.08.2018	BBBO, Shillong	09-08-2018	31-08-2019	01-09-2019 to 08-08-2020	
28	ARUNACHALAM R	19.05.1991	06.08.2018	C&SR, Coimbatore	06-08-2018	05-08-2019	06-08-2019 to 05-08-2019	Received but without VC
29	KISHAN RAWLANI	14.10.1993	07.07.2018	KGBO, Hyderabad	07-07-2018	06-07-2019	07-07-2019 to 06-07-2020	
30	SURAJ SINGH	08.09.1994	07.08.2018	CWC HQ	-	-	07-08-2018 to 06-08-2020	
31	SUJEET KUMAR PATEL	06.05.1990	28.07.2018	TBO, Siliguri	28-07-2018	27-07-2019	28-07-2019 to 27-07-2020	Received but without stamp
32	CHETAN PAWAR	12.05.1993	20.09.2018	MTBO, Gandhinagar	-	-	20-09-2018 to 19-09-2020	
33	ILTIKAT ANWAR	01.07.1992	01.09.2018	MTBO, Gandhinagar	-	-	01-09-2018 to 31-08-2020	
34	HANSRAJ KALWANIYA	04.04.1992	28.07.2018	TBO, Siliguri	28-07-2018	27-07-2019	28-07-2019 to 27-07-2020	
35	MOHD MUNNAWWAR QADIR	08.05.1994	16.01.2018	KGBO, Hyderabad	-	-	16-01-2018 to 15-01-2020	
36	DINESH R	19.06.1995	11.07.2018	C&SR, Coimbatore	11-07-2018	10-07-2019	11-07-2019 to 10-07-2020	Received but without VC
37	RUPESH KUMAR YADAV	12.07.1991	09.10.2018	KGBO, Hyderabad	-	-	09-10-2018 to 08-10-2020	
38	JITENDRA NAYAK	03.01.1993	23.07.2018	MC, Nagpur	23-07-2018	23-07-2019	24-07-2019 to 23-07-2020	
39	BHOLA MAURYA	15.08.1996	25.08.2018	MTBO, Gandhinagar	-	-	25-08-2018 to 24-08-2020	
40	RAM CHANDRA SUTHAR	25.11.1993	11.07.2018	KGBO, Hyderabad	11-07-2018	10-07-2019	11-07-2019 to 10-07-2020	
41	SHIVKESH MEENA	20.10.1995	01.09.2018	MTBO, Gandhinagar	-	-	01-09-2018 to 31-08-2020	
42	PRASHANT CHAURASIYA	01.03.1994	15.10.2018	KGBO, Hyderabad	-	-	15-10-2018 to 14-10-2020	
43	RAHUL RAJA	04.07.1995	24.07.2018	TBO, Siliguri	24-07-2018	28-05-2019	29-05-2019 to 23-07-2020	
44	SHIVAM GANGWAR	04.06.1991	23.07.2018	C&SR, Coimbatore	23-07-2018	25-02-2020	26-02-2020 to 22-07-2020	Received but without VC
45	MURARI KUMAR	15.10.1993	10.10.2018	LGBO, Patna	-	-	10-10-2018 to 09-10-2020	
46	RAVI KUMAR	08.08.1994	06.08.2018	YBO, New Delhi	01-04-2019	31-12-2020	01-01-2020 to 05-08-2020	Received but VC is in old format
47	RAJEEV RAJAN RATHOUR	21.11.1994	18.08.2018	BBBO, Shillong	18-08-2018	17-08-2019	18-08-2019 to 17-08-2020	
48	ARVIND SINGH MOLFA	03.07.1994	21.08.2018	BBBO, Shillong	21-08-2018	20-08-2019	21-08-2019 to 20-08-2020	
49	DIKSHANT RANGARI	29.01.1993	30.07.2018	BBBO, Shillong	-	-	30-07-2018 to 29-07-2020	
50	VISHNU KUMAR JATAV	20.02.1993	18.08.2018	BBBO, Shillong	-	-	18-08-2018 to 17-08-2020	
51	SUNIL VERMA	31.03.1993	14.08.2018	BBBO, Shillong	14-08-2018	13-08-2019	14-09-2019 to 13-09-2020	

List of Junior Engineers who have completed two years as on 31st January 2021.

ANNEXURE I

SN	Name (Sh-Smt-Kumari)	Date of Birth	Date of appointment to the Grade	Organisation	Assessment Report received		Period of which assessment report is pending	Remarks
					From (Date)	To (Date)		
52	KULDEEP KUMAR	06.04.1993	01.08.2018	LGBO, Patna	01-08-2018	31-07-2019	01-08-2019 to 31-07-2020	
53	RAM BABU	08.07.1992	30.07.2018	BBBO, Shillong	30-07-2018	31-07-2019	01-08-2019 to 31-07-2020	Received but VC is in old format
54	ANMOL	25.02.1994	24.07.2018	BBBO, Shillong	24-07-2018	23-07-2019	24-07-2019 to 23-07-2020	
55	ANKUR CHAUDHRY	11.03.1992	08.09.2018	LGBO, Patna	-	-	08-09-2018 to 07-09-2020	
56	SONU RAJAK	04.07.1992	16.08.2018	BBBO, Shillong	-	-	16-08-2018 to 15-08-2020	
57	ASHISH DIWAKAR	06.12.1990	21.08.2018	BBBO, Shillong	21-08-2018	20-08-2019	21-08-2019 to 20-08-2020	
58	AJAY KUMAR	01.01.1994	30.08.2018	MTBO, Gandhinagar	-	-	30-08-2018 to 29-08-2020	
59	VAITHESWARI K	26.11.1992	16.07.2018	MS, Bangalore	16-07-2018	31-08-2019	01-09-2019 to 15-07-2020	
60	PRATIK RAJ	25.12.1993	20.07.2018	GFCC, Patna	-	-	20-07-2018 to 19-07-2020	
61	PANKAJ KUMAR	23.10.1993	13.08.2018	BBBO, Shillong	13-08-2018	12-08-2019	13-08-2019 to 12-08-2020	
62	GAURAV KUMAR	01.03.1993	12.07.2018	LGBO, Patna	12-07-2018	11-07-2019	12-07-2019 to 11-07-2020	
63	AKASH KUMAR BUTOLIA	13.09.1991	30.08.2018	MTBO, Gandhinagar	-	-	30-08-2018 to 29-08-2020	
64	DHEERAJ KUMAR HANS	04.10.1992	02.07.2018	KGBO, Hyderabad	01-01-2019	01-07-2019	02-07-2018 to 31-12-2018 & 02-07-2019 to 01-07-2020	
65	SWARN BHARTI	10.07.1993	20.07.2018	UGBO, Lucknow	20-07-2018	19-07-2019	20-07-2019 to 19-07-2020	
66	CHANDAN KUMAR	14.08.1995	17.09.2018	MTBO, Gandhinagar	-	-	17-09-2018 to 16-09-2020	
67	RAKHI M P	25.04.1991	05.07.2018	C&SR, Coimbatore	05-07-2018	04-07-2019	05-07-2019 to 04-07-2020	

ASSESSMENT OF OFFICERS ON PROBATION CENTRAL WATER COMMISSION

PART – I

Probation Report for the 1st Year/2nd Year/ Extended Period
from _____ to _____

1. Name
2. Post Held & Scale
3. Brief Nature of duties

PART – II

Each officer's ability and fitness in his PRESENT occupation or for promotion may be appraised with a reasonable degree of accuracy and uniformity, through this report. The assessment requires the appraisal of an officer in terms of his ACTUAL PERFORMANCE. It is essential, therefore that snap judgement be replaced by careful analysis as you are building up administrative leaders of tomorrow. Please follow these instructions carefully.

1. Disregard your general impressions of the officer and concentrate on one factor at a time.
2. Study carefully the implications of each factor.
3. When assessing an officer, call to mind instances that are typical of his work and way of acting. Do not be influenced by UNUSUAL CASES.
4. Make your assessment with utmost care and thought, DO NOT ALLOW PERSONAL FEELINGS TO GOVERN YOUR ASSESSMENT.
5. After you have given your assessment for each factor please sum up your general views about the officer indicating in it any additional factors particularly those related to his INTEGRITY and ability to correct himself if his faults are pointed out to him.
6. The relevant Performance Grade against each Performance Factors may be tick-marked (✓)
7. The Probation Report is to be written/reviewed separately for each completed year of Probation.

PERFORMANCE GRADE					
Performance factors		Exceeds requirements of his job	Meets requirements of his job	Partially meets requirements of his job	Does not meet requirements of his job.
1		2	3	4	5
I	MENTAL CAPACITY				
1.	Knowledge of the technical requirements of the job				
2.	Analytical ability				
3.	Spirit of enquiry				
4.	Command of language				
5.	Ability to participate in discussions.				
6.	Sense of responsibility				

Contd.....P/2.

II	WORK HABITS & ATTITUDES				
1.	Interest in work and aptitude				
2.	Initiative				
3.	Self reliance				
4.	Thoroughness				
5.	Punctuality				
6.	Resourcefulness				
7.	Manner of performance (whether methodical & orderly)				
III	STABILITY				
1.	Poise				
2.	Fairness				
3.	Dependability				
IV	ABILITY TO GET ALONG				
1.	Facts				
2.	Helpfulness to fellow officials/subordinates				
3.	Public relations				
4.	Ability to inspire others				
V	ABILITY TO MANAGE				
1.	Decision making				
2.	Ability to plan and Programme				
3.	Direction and Control				
4.	Ability to evaluate the work of individuals and projects or schemes				

COMMENTS

General appraisal about the Integrity and Officer's good and bad qualities in narrative form particularly those related to his ability to correct himself if his faults are pointed out.

SIGNATURE OF THE REPORTING OFFICER
(With name and Designation)

REMARKS OF THE REVIEWING OFFICER

Brief remarks indicating whether assessment of the Reporting Officer may be accepted or rejected or otherwise modified.

SIGNATURE OF THE REPORTING OFFICER
(With name and Designation)