> 3rd floor, Sewa Bhawan, R. K. Puram, New Delhi - 110066. Dated, I.S. .2.2021

In terms of the provisions of the CCS(Leave) Rules 38-A, as amended by Ministry of Personnel, Public Grievances & Pension, DOPT's OM No.14028/4/2009-Estt.(L), dated 3.6.2009, an amount of Rs.34,086/- (Rupees Thirty four thousand eighty six only) is sanctioned to Shri Kanta Ram AD, on account of encashment of 10 days Earned Leave with following details:-

S.N.	Name of the Officer	Shri Kanta Ram
1.	Basic Pay	Rs.87400/-
2.	LTC for the year	2020-21 (home town)
3.	Earned Leave availed for LTC	9/3/21 to10/3/21 (2) Days C.L.
4.	Earned Leave encashed for LTC	10 days
5.	Amount of encashment payable	Rs.34,086/-
6.	Earned leave deducted	10 days
7.	Balance Of Earned Leave	300+5 (days)
8.	Balance EL for availing Leave encashment on LTC	10-10=NIL (days)

Head of Account: 2701800010100015 -D&A, financial year-2020-21

Necessary entry in this regard has been made in the Service Book of Shri Kanta Ram, Assistant Director, CWC, New Delhi

Your Faithfully,

(SEEMA JUNEJA)
SECTION OFFICER

BPL: 3319

To

The Pay & Accounts Officer, CWC, New Delhi.

Copy to :-

- 1 Section Officer, A/c.III Section, CWC (2 copies).
- 2 Shri Kanta Ram, AD, FFM, Dte. CWC, New Delhi.
- 3 Uploading in the CWC, website.