

Government of India
Central Water Commission
Establishment V Section

....

4th Floor, Sewa Bhawan,
R.K. Puram, New Delhi-66.

Dated, 18th December, 2020.

OFFICE MEMORANDUM

Sub: Option for posting on promotion from Junior Engineer to AD Gr. II, CWC – reg.

In connection with ensuing the rotational transfers 2021 in the level of AD Gr.II/ SDE (including those who are in the zone of consideration for promotion (list attached) from JE to AD Gr.II/SDE), all officers who desire consideration of their requests for transfer are given an opportunity to indicate their preferences for place of posting of their choice (not more than 3 places/regions) in the attached proforma. Normal period of stay at a station is 3 years and in case of North East regions it will be 3 years for officers who have completed less than 10 years' service before getting posted in North-East and for others it will be 2 years. Option for transfer if exercised before completion of 3 years (2 years in case of NE if applicable) of stay at a place can be considered as request for transfer at own cost and needs to be mentioned clearly while giving options by the applicant. The choices exercised will be taken into consideration as far as possible. However, keeping in view the exigencies of work and administrative requirements, postings may be made to any office.

2. In view of above, the request for transfer/option for choice places or regions may be forwarded in the given proforma, through proper channel to the Under Secretary(E.V) latest by 24.12.2020 through e-mail (estt5@nic.in).

3. Further, it has been observed in the past that few officers either through their family members and/or through VIP references try to pressurise the administration/ placement committee to accede to their request for posting. It is assured that administration/ placement committee strives to post officials to their choice place of posting subject to availability of vacancies, transfer policy, work requirements and administrative constraints. All are, therefore, requested not to bring out any undue pressure through their family members/VIP references etc., else necessary action for violation of CCS (Conduct) Rules, 1964, read with CCS (CCA) Rules, 1965, shall invariably be initiated against the erring official(s).

Digitally signed by RATNAKAR
YADAV
Date: Fri Dec 18 16:38:31 IST
2020
Reason: Approved

Enclosure: As above.

(Ratnakar Yadav)
Under Secretary(E.V)
Tel.No.29583304

Copy to :

1. All officers concerned in Central Water Commission/CEA/GFCC.
2. Dy. Director, SMD, CWC. The Office Memorandum may please be uploaded on the website of CWC.

PROFORMA FOR INDICATING CHOICE STATION/ REGION FOR TRANSFER

1. Name :
2. Designation :
3. Date of birth :
4. Date of joining service in CWC :
5. Date of superannuation :
6. Declared Home town :
7. Place of present posting and since when posted :
8. Details of previous posting since appointment in CWC :
9. Choice Stations regions :
 - 1.
 - 2.
 - 3.
10. On request at own cost/ on turn/ immediate :
11. Any specific information which the official wishes to furnish :

Place
Date

Signature
Name