

**TOP PRIORITY**

F. No. A-38011/2/2020-ESTT-IV  
Government of India  
Ministry of Jal Shakti  
Department of Water Resources, River Development & Ganga Rejuvenation  
Central Water Commission

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3rd Floor (South), Sewa Bhawan,  
R. K. Puram, New Delhi-110066  
Dated the, 15<sup>th</sup> September, 2020

**OFFICE MEMORANDUM**

Subject: **Abnormal delay in submission of pension cases and bills.**

The undersigned is to refer and forward herewith an email received from the Pay & Accounts Office, CWC regarding abnormal delay in pension cases and bills of field offices of Central Water Commission.

2. It has been noticed by the Sr. PAO that bills of gratuity/commutation/leave encashment and CGEGIS are not being submitted by the field offices of CWC in time. As a result, many grievances for non-payment are being received and pensioners/family pensioners are suffering unnecessarily. It is therefore; all the division offices are advised to prepare and submit the bills of retirement benefits within the stipulated time.

3. It is also stated that field offices are sending pension cases online through Bhavishya Portal but physical copy of the pension case and Service Book are not being received timely. It may therefore; be ensured that physical copy of the case is sent to the PAO within 10 working days after submission of the case online. If it is not sent within the stipulated time, PAO will be forced to return the case submitted online.

4. Further, a review meeting in this respect will be called under the chairmanship of the Chairman, Central Water Commission in the last week of September, 2020. Therefore: all the Chief Engineer Offices of the field formations are hereby requested to provide the compiled information in the tabular form (proforma enclosed) in respect of all the division offices which comes under their jurisdiction to this section latest by **18<sup>th</sup> September, 2020** positively.

5. This issues with the approval of competent authority.  
Enclosures: **As above.**

**(R. K. Balamurugan)**  
Under Secretary (E-IV)  
Tel. No. 011-29583302

To

1. All the Chief Engineer Offices of field formations, CWC (through web circular)
2. All the Division Offices, CWC

Signature Not Verified

Digitally signed by R.K.BALAMURUGAN  
Date: 2020.09.15 16:38:09 IST

**59668/2020/O/o CHAIRMAN**

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**From:** "Darshan Saini" <saini.dk@gov.in>  
**To:** "Chairman cwc" <chairman-cwc@nic.in>  
**Sent:** Tuesday, August 25, 2020 3:31:46 PM  
**Subject:** Fwd:

Pl recall my observations discussed with you in your Chamber on 23/8/2020. Still there are 245 cases are pending for payments at Division level. Necessary instructions may be issued to all Division Office

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**From:** "Darshan Saini" <saini.dk@gov.in>  
**To:** "SECRETARY CWC" <secy-cwc@nic.in>  
**Sent:** Tuesday, August 4, 2020 2:05:05 AM

To

The Secretary  
CWC

Sub: Abnormal delay in submission of pension case and bills

Sir,

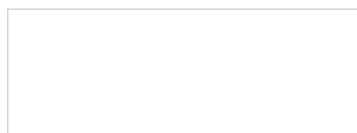
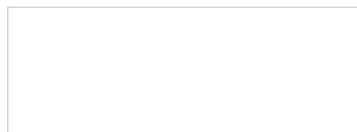
It has been noticed that bills of gratuity/commutation/leave encashment and CGEGIS are not submitted by the field offices of CWC in time. As a result many grievances for non-payment are being received and pensioners/family pensioners are suffering unnecessarily. At present 282 authority of pension/gratuity are pending for payment at the level of DDO/HOO which means payments pending of 141 pensioners.

It has also been noticed that field offices are sending pension cases online but physical copy of the pension case and Service Book are not being received timely. It may kindly be ensured that physical copy of the case are sent to this office within 10 working days after submission of case online. If it is not received within the stipulated time, we will be forced to return the case submitted online.

It will highly be appreciable if field offices are sensitize in this regard so that pensioner may not suffer unnecessarily.

with regards

D.K. SAINI  
Sr.AO (Pension Section)



## **Detail of pending retirement benefit bills.**

Name of the Office: **O/o the Chief Engineer,** \_\_\_\_\_

<b>S. No.</b>	<b>Name of the retired employee</b>	<b>Designation</b>	<b>Division Name</b>	<b>Bills pending for payment</b>	<b>Reason for the pendency</b>

(Signature with stamp)