

Government of India  
Central Water Commission  
Establishment - III Section

Third Floor (S), Sewa Bhawan,  
R. K. Puram, New Delhi - 110066.  
Dated, the 09<sup>th</sup> Sept., 2020

**OFFICE ORDER**

With reference to DoWR, RD & GR, MoJS OM No. A-50013/38/2020-Admn dated 17th July, 2020 and to **e-Governance Cell's O.M. No. A-52/5/2020 - e Gov Cell dated 18.07.2020** on preventive measures to tackle COVID - 19 pandemic – attendance, the roster for the staff of Establishment III, CWC, New Delhi w.e.f. 01.09.2020 to 30.09.2020 will be as given below.

Date	Name of Officers to attend Office	Designation
On all Even working days of September, 2020	Smt. Seema Juneja	S.O.
	Sh. Praful Kumar	A.S.O.
	Sh. Jagdish Kumar	S.S.A.
	Sh. Mukesh Kumar	M.T.S.
On all Odd working days of September, 2020	Smt. Pinki Pandey *	U.S.
	Sh. Dharmvir K Sinha	A.S.O.
	Sh. Kunal Yadav	J.S.O.

\* Smt. Pinki Pandey, Under Secretary, E-III will attend Office on all working days during the Parliament Session i.e. 14.09.2020 to 01.10.2020 as per the O.M. No. A-50013/67/2020 – Admn dated 08.09.2020 of the DoWR, RD & GR.

Those officers / staff who are not required to attend office on a particular day, shall work from home and should be available on telephone and electronic means of communications at all times.

Those officers / officials who will fail to attend office physically as per roster duty should apply for appropriate leave on the days they were absent.

**(PINKI PANDEY)**  
**UNDER SECRETARY**  
**011-2958 3319**

Copy to :

1. PS to CE (HRM), CWC, New Delhi.
2. PS to Secretary, CWC, New Delhi.
3. DD, PCP Dte., CWC, New Delhi.
4. Officers concerned.
5. For uploading on CWC Website.