

F. No.A-22017/33/2019-E.XII-144-182(E)
Government of India
Ministry of Jal Shakti
Department of Water Resources, River Development & Ganga Rejuvenation
Central Water Commission

2nd Floor, Sewa Bhawan,
R. K. Puram, New Delhi – 110066
Dated, the 20th May, 2020

OFFICE MEMORANDUM

Subject: Modification in the criteria for Inter-Circle transfer of Work Charged staff-regarding.

Subsequent to decision taken in the 198th Commission Meeting held on 24.02.2020 and 12.03.2020, the criteria for Inter-Circle transfer of Work Charged staff of Central Water Commission (CWC) have been modified. Earlier, the criteria for Inter-Circle transfer of Work Charged staff of Central Water Commission was issued vide OM No. A-22020/01/2012-Estt.-XII/024 (E) dated 22.01.2014, OM No.A-22020/01/2012-Estt.-XII/560-630 (E) dated 19.05.2017 and No. A-22020/01/2012-E.XII/398-446 (E) dated 27th April, 2018.

2. It has been seen that a large number of requests from various field offices of CWC for Inter-Circle transfer from Skilled Work Assistants, is received in CWC (Headquarters), including the applicants who could not fulfill the criteria prescribed by the CWC. It was found that most of these requests are made citing various health and family related problems and sought transfer on humanitarian grounds.

3. Many work-charged staff are working at far-away places from their home towns and facing lot of hardship. In normal course, their services are transferable within their circle only but they can be considered for inter-circle transfer also at their own cost on compassionate ground provided they agree to lose their seniority in the circle in which they are working. However, they need to complete minimum mandatory period of service in order to become eligible for such transfer. This period is 5 years at present.

4. In view of above, the criteria for Inter Circle Transfer of Work Charged Staff have been examined and after detailed consultation, the Commission in its above-said meeting has revised the criteria as under:

(A) Placement Committee

The Inter Circle transfer of Worked Charged Staff will be considered and recommended by a Placement Committee constituted in Central Water Commission, as under:

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|----|---|------------------------|
| 1. | Director, RMCD, CWC | Chairman |
| 2. | Director Establishment II, CWC | 1 st Member |
| 3. | Under Secretary, Establishment -5, CWC | 2 nd Member |
| 4. | Under Secretary, Establishment- 12, CWC | Member Secretary |

The Placement Committee will consider the applications and present its recommendation to the Chairman, CWC within three months from the date of receipt of applications in CWC, Headquarters.

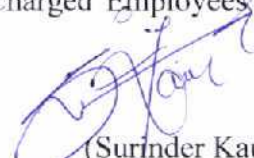
(B) Eligibility Criteria:

- I. Inter Circle transfer of Work Charged Staff shall be permitted for all grades under Work Charged Establishment
- II. **All applicants (including physically handicapped work charged employees) seeking Inter Circle transfer should have put in at least 2 (Two) years regular / continuous service in the present Circle.**
- III. Request of applicant will be considered to be made at own cost, even if specifically not mentioned so in the application.
- IV. Applicant should be willing to forgo his / her seniority at his present Circle where his seniority is being maintained.
- V. Inter-circle transfer will be considered only after receipt of the application duly recommended by Superintending Engineer concerned (of the circle in which the applicant is working) and forwarded to Chief Engineer, (Human Resource Management), Central Water Commission with a copy to Chairman, Central Water Commission. There is no need to forward the application through Chief Engineers. Also the consent of Chief Engineer or Superintending Engineer of the Circle to which transfer has been sought (which was required earlier) will not be required.
- VI. The Competent Authority to reject or approve the transfer would be Chairman, Central Water Commission.

5. The revised criteria will replace the existing criteria circulated vide CWC OM No. A-22020/01/2012-Estt.-XII / 398-446 (E) dated 27th April, 2018.

6. The revised guidelines will come into effect from the date of issue of this O.M.

7. These revised guidelines should be brought to the notice of all Work Charged Employees as earlier as possible.


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To,

All Chief Engineers in field offices of Central Water Commission
All Superintending Engineers / Directors (Mon. & App.), Central Water Commission

Copy to:

1. The Director (RMCD), Central Water Commission, New Delhi
2. The Director (PCP) / Director (TD) / Director (Trg.), Central Water Commission, New Delhi
3. The Deputy Director (SMD), for uploading the O. M. on the CWC website
4. President / Secretary, W/C Employees Association, Central Water Commission, New Delhi

Copy for information to:

1. PPS to Chairman, Central Water Commission, New Delhi
2. PPS to Member (RM) Central Water Commission, New Delhi
3. PPS to Chief Engineer (HRM) / PS to Secretary, Central Water Commission, New Delhi.