

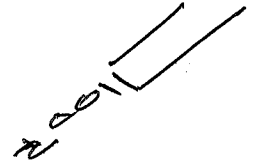
No.A-28022/1/2020-Estt.VII/ 40
Government of India
Central Water Commission

Sewa Bhawan, R.K. Puram,
New Delhi – 110066.

Dated: 24th April, 2020.

Sub: Generation of APAR in SPARROW Portal for 2019-20 – reg.

I am directed to refer to this Section's letter of even number dated 18th March, 2020 and WPC's Circular No.J-11015/(24)/3/2018-WPC dated 29.01.2020 and 23.04.2020 (copy enclosed) on the above mentioned subject and to say that the requisite details in respect of Assistant, UDC, LDC, Stenographer Grade-I, Stenographer Grade-II, Storekeeper and Junior Translator of Ministerial and Non-Ministerial Cadre of Subordinate Offices of CWC, whose details have not been furnished till date, may be furnished in the prescribed proforma only in Excel/Word Format to this Section through email at estt.7@nic.in positively by today i.e. 24.04.2020.



(KRISHNA TOPPO)
Section Officer
☎: 011-29583287

To,

1. All Chief Engineers of field offices of CWC.
2. All Superintending Engineers/Directors/Executive Engineers.

**CIRCULAR**

In continuation to this office Circular No. J-11015(24)/3/2018-WPC dated 29/01/2020 and reminder Circular No. File No.J-11015(24)/3/2018-WPC dated 04/03/2020 regarding data collection for implementation of SPARROW in respect of Group B & C officers/staff of CWC, it is to inform that the consolidated data in this regard is yet to be received in this office from any Establishment section (except Establishment - X).

All Under Secretaries of concerned establishment sections are once again requested to co-ordinate with their respective employees to obtain the information as per the proforma attached (Annexure) here with in Excel/Word Format, and send the same to this office by 30.04.2020.

Encl : A/a.

Signature valid

Digitally signed by K VYSAKH
Date: 2020.04.23 16:28:39
IST

(K. Vysakh)
Deputy Director

All the officers and staffs of CWC except Group 'A' and Group "B" Officers of Central Water Engineering Service and officers/staffs of CSS, CSSS, CSCS cadre. - through CWC website circular portal.

Copy for kind information and necessary action to:

1. JS CWC/Dir (Adm.)/Dir (E-II)
2. All the SE(C) of CWC - with a request to circulate to the concerned officers/staffs of your organization for submission of the information to concerned Establishment.
3. SE, Planning Circle, Faridabad, YBO, CWC - with a request to furnish the compiled information in respect of MTS posted in various Field Offices of CWC.
4. US, E-VII/E-VIII/E-IX/E-XI/E-XIII



Annexure

Name		
Gender		
Father's name		
Date of Birth		
Service Joining Date		
Joining Date in current Grade		
Employee Code		
Biometric Code		
NIC email ID		
Mobile Number		
Office where posted		
Date since posted at present office		
Designation		
Reporting/Reviewing Officer Details during 2019-20		
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Period : Date From : _____ Date To : _____	Reporting officer Details Name : Designation : Office :	Reviewing officer Details Name : Designation : Office :
Educational Qualification		
Date of Filing Annual Property Return		