

I/17844/2020

**Government of India
Central Water Commission
Training Directorate**

Subject: Training Calendar of CWC for the year 2020-21-reg.

Training Calendar of CWC for the year 2020-21 as approved by the Chairman, CWC is hereby enclosed with a request to all the concerned/Course Co-coordinators to take appropriate action for conducting the trainings.

**(E.Venkateswarlu)
Dy. Director(Training)**

Encl: as above.

To be uploaded on CWC website

Central Water Commission
Training Directorate
Proposal of Training Programmes for inclusion in CWC Training Calendar for 2020-21

1. 'A' - Programmes proposed to be organized by CWC (H.Q. & Field Organizations)

Sl. No.	Organization	Venue	April 2020	May 2020	June 2020	July 2020	Aug. 2020	Sep. 2020	Oct. 2020	Nov. 2020	Dec. 2020	Jan. 2021	Feb. 2021	Mar. 2021	Level	No. of slots	Coordinator
1.	Training Programme on "Hydrological observation, Water Quality, Telemetry System, Water Information Management System (WIMS)/e-SWIS" for 4-5 days program in a month. - Mandatory for All Field Offices. Concerned SE (C) is to be the Course Coordinator as per their convenient.																
2.	Training Program on e-Tools (e-Office/e-HRMS/Bhavisya/PFMS/GeM/GST/e-Procurement/CPGRAMS/LIMBS) for 4-5 days program in a month –For All Field Offices & one program in CWC (HQ), New Delhi. Concerned SE (C) is to be the Course Coordinator and Director (Training) for CWC (HQ) as per their convenient.																
3.	Application of Total Station & RTKGPS for H.O. work & Topographic survey/ Latest Survey and Investigation Techniques																
i.	B&BBO	Guwahati								3 days					SDE/AD-II/JE	25	SE (NEIC)
ii.	NBO	Bhopal								3 days					Group B&C	25	SE (C), NBO
4.	Basic Computer Training including MS office, Excel & Power point etc. including advanced tools in MS office & Excel																
i.	CWC(HQ)	New Delhi		2 days						2 days					AD-II/ D'Man/U DC/LDC /MTS etc.	25	Director, Training
ii.	B&BBO	Guwahati										2 days			SDE/AE/ JE/PS/PA/ Steno/UD C/LDC	25	SE (HOC)
5.	Project Hydrology-Hydrological Aspect in Planning and Preparation of DPR																
	CWC (HQ)	New Delhi								3 days					Group A&B/ State Engineers	25	HSO
6.	Establishment/Accounts/Budget/ Vigilance/Office Procedure /Record Management & Other legal Issues																
	C&SRO	Coimbatore				3 days									SDE/AE/ JE/PS/PA/ Steno/UD C/LDC	25	SE (C), C&SRO,CWC.
7.	HINDI WORKSHOP																
i.	CWC (HQ)	New Delhi			1 day			1 day			1 day		1 day		All staff	--	DD(OL)
ii.	NBO	Bhopal							1 day						All staff	--	SE(C), Bhopal

iii	MTBO	Gandhinagar			1 day			1 day			1 day		1 day		All staff	--	SE (C) MTBO
8. Use of Statistics in Hydrology																	
	CWC (HQ)	New Delhi										2 days			AD-II/AD/DD/State Engineers	25	Dir, Hyd (DSR)
9. Telemetry- Automatic Data Collection & Transmission System																	
	CWC (HQ)	New Delhi													JE/AD-II/AD/DD	25	Dir, FFM
10. Coastal Management Information System (CMIS)																	
	C&SRO	Kochi								2 days					EE/AD/AD-II /JE	25	Director,BED,CWC, Kochi
11. Water Quality, Sediment Sampling, Analysis, Publication as per CWC/NABL																	
	C&SRO	Chennai									2 days				AD-II, JE, SRA/Observer	25	Executive Engineer,H.D,CWC, Chennai
12. Administrative matter, Accounts Matter, Preparation of EFC Memo, SFC Memo, Budget Estimate & Handling of Budget																	
	MTBO	Gandhinagar								4 days					EE/AD/AD-II/SDE/JE/UDC/LDC	25	SE (C) , MTBO, Gandhinagar
13. Training on Administrative Issues Covering Vigilance/ Disciplinary Matters/preparation of HBA/Pension Cases ,O&M Matters																	
i	B&BBO	Guwahati							3 days						All Staff	25	SE (C) , MTBO, Shillong
ii	NBO	Bhopal		3 days											All Staff	25	SE (C) , NBO, Bhopal

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14.	Performance Evaluation and Benchmarking of Irrigation Projects																
	POMIO	CWC(HQ)			3 days										Group A&B	25	POMIO
15.	Estimation of Water Use Efficiency in Irrigation Projects																
	POMIO	CWC(HQ)							3 days						Group A&B	25	POMIO
16.	Up –Scaling of Best Practice in Water Conservation																
	POMIO	CWC(HQ)									3 days				Group A&B	25	POMIO
17.	Training Program on Dealing with MACP Cases, Preparation of Reservation Roaster, Leave Rules, CCS Conduct Rules, RTI Matters, Pension/Family Pension /New Pension Scheme, HBA/Computer/Motor Car Advance, Dealing with LTC/TTA Advance etc.																
	CWC(HQ)	New Delhi					4-5 days						4-5 days		SO/ASO/ Asstt/Deal ing person	25	Under Secretary E-II, CWC, New Delhi

Note: Months shown against each program is indicative in nature

1. 'B' Programmes proposed to be organized/conducted by Other Agencies (India / Abroad), 2020-21

[illegible]

	CWC Officers of HQ & Field	Hyderabad															Survey of India
III GeM & GFR 2017 Training																	
	CWC Officers	NIFM, Faridabad				15-16									DD/AD/A D-II/JE equal ant	10	NIFM, Faridabad
IV TRAINING ABROAD																	
1. UNESCO- IHE [Training Abroad]																	
	CWC Officers of HQ & Field	(2 programs) [Topics and duration will be identified and circulated keeping in view of the outbreak of novel COVID-19]												AD/DD /Dir/CE	4	Course Coordinator of Concerned Institution	
2. Under Singapore Cooperation Program																	
	CWC Officers of HQ & Field	(2 programs) [Topics and duration will be identified and circulated keeping in view of the outbreak of novel COVID-19]												AD/DD /Dir/CE	4	Course Coordinator of Concerned Institution	

NOTE: THE PROGRAMS MENTIONED ABOVE ARE INDICATIVE IN NATURE. HOWEVER, ORGANIZING THE PROGRAM WILL DEPEND ON THE AVAILABILITY OF SUFFICIENT FUNDS UNDER THE APPROPRIATE HEAD IN SCHEME/NON-SCHEME