

F. No. 3/4/2020-O&M/2314238
Central Water Commission
O & M Section

3rd Floor (S), Sewa Bhawan,
R.K. Puram, New Delhi-110066
Dated 23.03.2020

Subject:- Preventive measures to contain the spread of COVID 19.


In supersession of Commission's O.M. of even number 215 dated 19.03.2020, Please find enclosed OM No.11013/9/2014-Estt (A-III) dated 22.03.2020 issued by Department of Personal & Training on the subject matter.

All the Chief Engineers of CWC heading the Organizations (Field including NWA as well as Headquarter) are hereby enjoined to follow these instructions scrupulously regarding their organizations for curbing the spread of COVID 19.

They are advised to draw up a roster of staff (all officers and employees, including consultants/contract and outsourced employees) minimally required for rendering essential services till 31.03.2020 in the spirit of DoPT's aforesaid O.M. Officials who are working from home should be available on telephone and electronic means of communication at all times. They should attend office if called for, in case of any exigencies of work.

This issues with the approval of Chairman (CWC) and applicable with immediate effect.

Enclosure : As above

 Sanjay Singh Chauhan / 23.03.2020
(Sanjay Singh Chauhan)
Under Secretary (O&M), CWC

To,

1. All Chief Engineer of CWC including field offices
2. PPS to Chairman, CWC w.r.t. O/o Chairman, CWC.
3. PPS to Member (WP&P) w.r.t. O/o Member(WP&P).
4. PPS to Member (D&R) w.r.t. O/o Member(D&R).
5. PPS to Member (RM) w.r.t. O/o Member(RM).
6. Director (SMD) for uploading on CWC website

Copy for information to:-

1. PPS to Secretary, DoWR, RD&GR, Shram Shakti Bhawan, New Delhi.
2. Under Secretary, Coodination, DoWR, RD&GR, Shram Shakti Bhawan, New Delhi.

F. No.11013/9/2014-Estt-(A-III)

Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi

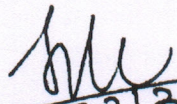
Dated 22.03.2020

OFFICE MEMORANDUM

SUB: Preventive measures to contain the spread of COVID -19

In supersession of this Department's OM of even no. dated 19.03.2020 and 20.03.2020, the following further instructions are issued:

- (i) Heads of Department (HoDs) may draw up a Roster of Staff (all officers and employees, including consultants/ contract and outsourced employees), who are required to render essential services within each Department. They alone may be asked to attend office from 23rd March until 31st March 2020. In other words, the Office should function with skeletal staff. Officials who are working from home should be available on telephone and electronic means of communication at all times. They should attend Office if called for, in case of any exigencies of work.
 - (ii) Similar instructions should be issued to Attached/Subordinate Offices, Autonomous/Statutory Bodies.
 - (iii) The Department of Financial Services (DFS) and Department of Public Enterprises (DPE) may issue similar instructions regarding Financial Institutions and Public Sector Undertakings.
 - (iv) These instructions shall not apply to the Officers and employees engaged in essential/emergency services and those directly engaged in taking measures to control spread of COVID 19.
2. These instructions shall be applicable with immediate effect.


22/3/2020
(Sujata Chaturvedi)

Additional Secretary to the Government of India.

To

1. All the Ministries and Departments of Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. PSO to Secretary (Personnel)
5. Sr. Technical Director. NIC, DoPT