

No. 4/3/2017-O&M/ 171  
Government of India  
Central Water Commission  
(O&M)

3<sup>rd</sup> Floor, SewaBhawan,  
R.K. Puram, New Delhi-110066  
Dated 28th February, 2020

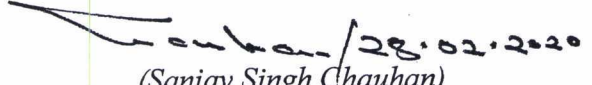
Office Order

**Subject:-Exercise of powers in respect of contingent expenditure under Schedule-V and miscellaneous expenditure under Schedule-VI of Delegation of Financial Power Rules (DFPRs) 1978.**

Consequent upon delegation of powers to Chairman, CWC as HoD vide MoWR, RD&GR Order No.A-36013/2/2017-Admn. dated 23.01.2019 and in exercise of powers vested in Chairman, CWC as HoD under Rule 13 (3) of Delegation of Financial Powers Rules 1978; in supersession of all earlier orders authorizing subordinate authorities to exercise powers in respect of contingent expenditure under Schedule -V and miscellaneous expenditure under Schedule - VI of DFPR 1978, Chairman, CWC authorizes the powers in respect of expenditure covered under the above schedules as per Annex-I&II attached.

2. Exercise of powers are subject to the financial limits and procedures being in accordance with the provisions of General Financial Rules and Delegation of Financial Powers Rules, economy instructions issued by Finance Ministry, general and special orders issued by Government and CWC from time to time, fiscal Codes and Procedures and the limits being within the budgetary allocation for the year.

3. These orders will be applicable with immediate effect.

  
(Sanjay Singh Chauhan)  
Under Secretary (O&M)

Copy to:

1. PPS to Chairman, CWC.
2. PPS to Member (D&R) / Member (WP&P) / Member (RM), CWC.
3. All Chief Engineers, CWC (Field & Headquarter)
4. JS&FA, Department of WR, RD&GR .
5. Director (Finance), CWC.
6. All Directors / Superintending Engineers, CWC (Field & Headquarters )
7. All Under Secretaries, CWC, New Delhi
8. PAO, CWC / Accounts Officer, CWC.
9. Dy. Director , S.M.D. for uploading this O.M. on CWC Website.
10. Guard File



**SCHEDULE — V**  
(Contingent Expenditure)

Annex-I

**Recurring**

S.No.	Extent of Powers Delegated by DOWR, RD&GR vide Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to		Remarks
		Field Chief Engineers including CE, NWA & CE, P&D, CWC	Chief Engineer (HRM) at CWC (HQ)	
1.	Rs.5.0 Lakh per annum	Nil	Rs. 5.0 Lakhs per annum	Separate register would be maintained by PCP Dte.

**Non-recurring**

S.No.	Extent of Powers Delegated by DOWR, RD&GR vide Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to		Remarks
		Field Chief Engineers including CE ( NWA) & CE (P&D), CWC	Chief Engineer (HRM) at CWC (HQ)	
1.	Rs.4.0 Lakh each case	Rs.4.0 Lakh each case	Rs.4.0 Lakh each case	

Note:

The above limit will be applicable to the items of contingent expenditure which are not covered in Annexure to Schedule-V

*[Signature]*  
28/02/2020

## ANNEXURE TO SCHEDULE — V

## Annex-II

(Contingent Expenditure)											
S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A-36013/2/2017- Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
1	2	3	4	5	6	7	8	9	10	11	
1.	Conveyance hire	Full Power	Full Power	Full Power	Full Power	All CE/Director in CWC (HQ) will have full powers for staff under them					
	(i) Reimbursement to Employees										
	(ii)For hiring private vehicles	10.0 Lakhs per annum	NIL	NIL	NIL	Rs.10 lakhs per annum	NIL	NIL	NIL		
2.	Electric, gas and water charge	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power		
3.	Fixtures and furniture purchase and repair	Full Power	Full Power	5 Lakh per annum	2 Lakh per annum	Full Power	NIL	5 Lakh per annum	NIL	A separate register would be maintained by SE/EE in field offices and (PCP)Dte. in CWC (HQ.)	

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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
1	2	3	4	5	6	7	8	9	10	11	
4.	<b>Freight and demurrage wharf charges:</b> (I) Freight charges	<b>Full Powers</b>	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power		
	(ii)Demurrage & wharf charges	Full Powers	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power		
5.	Hire of office furniture, electric fans, heaters,coolers, clocks and call bells	Full Powers	Full Power	Full Power	Full Power	Full Power	NIL	Full Power	NIL		
6.	Land	Nil	NIL	NIL	NIL	NIL	NIL	NIL	NIL		
7.	<b>Legal charges:</b> (i)Fees to Barristers, Advocates, Pleaders Arbitrators and Umpires.	Full Powers	Full Power	NIL	NIL	Full Power	NIL	NIL	NIL		
	(ii) other legal charges	(a) <b>Law suits or prosecution cases —</b> Full powers in case of authorities vested with powers to sanction the institution of suit or prosecution; otherwise Rs. 15,000/- in each case.	Rs.15000 in each case	NIL	NIL	Rs.15000 in each case	NIL	NIL	NIL		
		(b) <b>Arbitration Cases -</b> Full powers in case of authorities vested with powers to refer cases to Arbitration; otherwise Rs. 30,000/- in each case	Rs.30000 in each case	NIL	NIL	Rs.30000 in each case	NIL	NIL	NIL		

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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A-36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
1	2	3	4	5	6	7	8	9	10	11	
	iii) Reimbursement of legal expenses incurred by Government Servants in case arising out of their official duties.	Rs. 1 Lakh per annum	NIL	NIL	NIL	NIL	NIL	NIL	NIL	E-IV Section maintain separate register	
8	<b>Motor Vehicles</b>										
	(i) Purchase	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL		
	(ii) Replacement	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL		
	(iii) Maintenance, upkeep and repairs	Full powers	Full Power	Rs.2 lakh per annum (limited to Rs.50000/ each case	Rs.2 lakh per annum (limited to Rs.30000/ each case	Full power	NIL	Rs.2 lakh per annum (ltd to Rs. 50000/ each case	NIL	A separate register would be maintained by SE/EE in field offices and Director (PCP) in CWC HQ	
9	Municipal rates and taxes	Full Powers	Full Power	Full Power	Full Power	Full Power	—	Full Power	—		

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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR,RD&GR Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to							Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)				
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)	
	2	3	4	5	6	7	8	9	10	11
10	<b>Petty works and repairs:</b> (i) Execution of petty works and special repairs to Government owned buildings, including sanitary fittings, water — supply and electric installations in such buildings and repairs to such installations.	Rs. 30,000/- in each case.	Rs.  30000/- in each case	Rs.  25000/- in each case	Rs.  20000/- in each case	Rs.  30000/- in each case	NIL	Rs.  25000/- in each case	NIL	
	(ii) Ordinary repairs to Government Buildings	Full Powers	Full Power	Rs.2 Lakh per annum  25000/- in each case	Rs.1 Lakh per annum  20000/- in each case	Full Power	—	Rs.2 Lakh per annum  25000/- in each case	—	A separate register would be maintained by SE/EE in field offices and Director (PCP) in CWC HQ
	(iii) Repairs and alterations to hired and requisitioned buildings	Rs. 30,000/- per annum for non recurring and Rs. 6,000/- per annum for recurring.	Rs. 30,000/- per annum for nonrecurring and Rs. 6,000/- per annum for recurring.	NIL	NIL	NIL	NIL	NIL	NIL	

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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A-36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
	2	3	4	5	6	7	8	9	10	11	
11	<b>Postal and Telegraphs Charges:</b> (i) Charges for issue of letters, telegrams etc.	Full Powers	Full Power	Full Power	Full Power	Full Power	—	—	—		
12	Printing and Binding	Full powers where the printing is executed through or with the approval of Director of Printing  In case of emergent and unforeseen petty printing and binding jobs executed locally/through private agencies, all Head of Departments will have powers up to Rs. 1.0 lakh per annum	NIL	NIL	NIL	Rs.1 Lakh per annum for emergent and unforeseen petty printing and binding jobs	NIL	NIL	NIL		
13.	Publication (i) Official Publications (ii) Non-official Publications	Full Power	Full Power for Official Publications	Rs.3 lakh per annum for Official Publications	Rs.2 lakh per annum for Official Publications	Full Power for Official Publications	NIL	Rs.3 lakh per annum for official publications	NIL	A separate register would be maintained by SE/EE in field offices and Director (PCP) in CWC HQ	

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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to							Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)				
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)	
	2	3	4	5	6	7	8	9	10	11
14	<b>Rent</b>  <b>(i) Ordinary office accommodation</b>	First time with the concurrence of the IFD and with the approval of Ministry in all cases,	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
	a) Where the accommodation is entirely utilized for the office	including enhancement of rents. Thereafter the monetary limits will be as per classes of city as under:-  X-Rs.1.25 lakh Y-Rs.0.75 Lakh Z-Rs.0.55 Lakh								
Note	No accommodation may be proposed to be hired at Delhi, Mumbai, Shimla and Kolkata for any office which is entitled to general pool accommodation provided in these places by the Ministry of Urban Development (Directorate of Estates).  2. Enhancement of rates will require concurrence of the IFD.									
	b) Where the accommodation is used partly as office and partly as residence.	Nil	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
	(ii) For residential and other propose	Nil	NIL	NIL	NIL	NIL	NIL	NIL	NIL	

*M. K. Chakraborty*  
28/02/2020



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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR,RD&GR Order No.A-36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
	2	3	4	5	6	7	8	9	10	11	
15	Repairs to and removal of machinery (where the expenditure is not a capital nature)	Full powers	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power	Full Power		
16.	Rewards Fees, bonus, etc. (other than fees of honoraria granted to government servants under the service rules)	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL		
17.	Special charges relating to a particular departments	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL		
18	Staff paid form contingencies	Full power	Full Power	Full Power	Full Power	All CE/Director in CWC (HQ) will have full powers for staff under them					

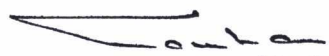
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28/02/2020

S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A-36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to							Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)				
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)	
	2	3	4	5	6	7	8	9	10	11
19	(i)Local purchase of petty stationery stores.	Rs.40 Lakh per annum <b>Note:</b> An organization should send its proposal to the ministry for approval if it exceeds the powers delegated to respective HoDs.	Rs.1 lakh per annum	NIL	NIL	Rs.25 lakh per annum	NIL	NIL	NIL	A separate register would be maintained by CE in field offices and Director (PCP) in CWC HQ
	(ii)Local purchase of rubber stamps and office seals	Full Powers	Full Power	Full Power	Full Power	Full Power	NIL	Full Power	NIL	
20	<b>Stores:</b> Stores required for works	Full powers	Full Power	Rs.3 lakh, per annum	Rs.2 lakh, per annum	Full Power	NIL	Rs.5 lakh per annum	Rs.5 lakh per annum	A separate register to be maintained by
	Other stores, i.e. stores required for the working of an establishment, instructions, equipments and apparatus.	Full Powers	Full Power	Rs.3 lakh per annum	Rs.2 lakh per annum	Full Power	Full Power	Rs.5 lakh per annum	Rs.5lakh per annum	concerned SE/EE in field offices and Director PCP/SMD in CWC HQ

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(10)

S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A-36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
	2	3	4	5	6	7	8	9	10	11	
21	Supply of uniforms, badges and other articles of clothing etc. and washing allowance	Full powers	Full Power	Full Power	Full Power	Full Power	—	Full Power	—		
22	Telephone charges	Full powers	Full Power	Full Power	Full Power	Full Power	NIL	Full Power	NIL		
23	Tents and camp furniture	<b>Recurring</b> —Rs. 25,000/- per annum	NIL	NIL	NIL	NIL	NIL	NIL	NIL	A separate register to be maintained by (PCP)Dte.	
		<b>Non Recurring</b> —Rs. 60,000/- in each case	Rs.60000/-In each case	NIL	NIL	Rs. 60000/- In each case	NIL	NIL	NIL		

  
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S.No.	Item of expenditure	Extent of Powers Delegated by DOWR, RD&GR Order No.A-36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to								Remarks
			Field officers including CE (NWA) & CE (P&D), CWC			Chief Engineer/Director at CWC (HQ)					
			Chief Engineer	Dir(Mon) /SE(HOC)	Executive Engineer	CE (HRM)	CE (DSO)	Dir (PCP)	Dir (SMD)		
	2	3	4	5	6	7	8	9	10	11	
24	(a) (i) All office equipments including typewriters, electronic typewriters ,dedicated word processors, intercom equipments, calculators, electronic stencil cutters, Dictaphones, tape recorders, photos copiers, copying machines, franking machines, addressographs, filling and indexing systems, etc. (excluding computers of all kinds.)	Full powers	Full Power	Rs.5 lakh per annum	Rs.2 lakh per annum	Full Power	Full Power	Rs.5 lakh per annum	Rs.5 lakh per annum	A separate register to be maintained by SE/EE in field offices & DirPCP/ SMD in CWC (HQ)	
	(ii) computers (including personal computers)	Rs. 25 lakh per year subject to the condition that cost per computer does not exceed Rs. 75,000/-. It is further subject to purchase of colour photocopier only with the approval of Head of Organisation an in consultation with Mem(Fin)/Dir(Fin) as the case may be.	NIL	NIL	NIL	NIL	NIL	NIL	NIL	A separate register would be maintained by Director (SMD)	
	(b) Hire and maintenance of computer of all kinds	Full powers	Full Power	3 lakh per annum	2 lakh per annum	NIL	Full Power	NIL	10 lakh per annum		

28/02/2020


**SCHEDULE — VI**  
(Miscellaneous Expenditure)

**Recurring**

S.No.	Extent of Powers Delegated by DOWR, RD&GR vide Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to		Remarks
		Field Chief Engineers including CE, NWA & CE, P&D, CWC	Chief Engineer (HRM) at CWC (HQ)	
1.	Rs.1.0 Lakhs per annum	NIL	Rs.1.0 Lakhs per annum	


**Non-recurring**

S.No.	Extent of Powers Delegated by DOWR, RD&GR vide Order No.A- 36013/2/2017-Admn. Dated 23.01.2019	Extent of powers authorized to		Remarks
		Field Chief Engineers including CE ( NWA) & CE (P&D), CWC	Chief Engineer (HRM) at CWC (HQ)	
1.	Rs.2.0 Lakhs per annum	NIL	Rs.2.0 Lakhs per annum	

  
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Note:

- I. The above limit will be applicable to the items of miscellaneous expenditure which are not covered under the items on which specific power are being delegated
- II. HoD may sanction expenditure upto Rs.150 only for light refreshment/lunch for official meetings as per rate prescribed and guidelines issued by the Department of Expenditure. However, they will not be competent to sanction expenditure on this account if meeting / conference / seminars / workshop, etc are held in hotels.
- III. Proposal regarding laying of foundation stone and opening ceremonies of foundation stone and opening ceremonies of government building, etc. will continue to be sent to the Ministry for approval.

  
28/02/2020