

भारत सरकार
जल शक्ति मंत्रालय
जल संसाधन नदी विकास एवं गंगा संरक्षण
विभाग
केंद्रीय जल आयोग
सॉफ्टवेयर प्रबंधन निदेशालय



Government of India
Ministry of Jal Shakti
Dept. of Water Resources, RD&GR
Central Water Commission
Software Management Directorate

Sub: Minutes of Meeting of Committee for Design, Development and Maintenance of Website for CWC-reg.

Sir,

A meeting of the committee for "Design, Development and Maintenance of website of CWC" was held on 17-02-2020 in the chamber of Chief Engineer (HRM), Sewa Bhawan, R K Puram, New Delhi for reviewing the current status of website development. The Minutes of meeting is enclosed herewith for information and further necessary action please.

This issues with the approval of Chief Engineer (HRM), CWC.

Encl: a/a

Signature valid
Yours sincerely,
Digitally signed by B
B SAIKIA
Date: 2020.02.20
15:30:15 (+0530) (IST)
Director

To:

- 1- All Chief Engineers (HQ and Regional Offices)
- 2- Director (SMD), CWC, New Delhi

Copy for kind information to:

1. Sr.PPS to Chairman, CWC, New Delhi
2. Sr. PPS to Member (D&R) , New Delhi
3. Sr. PPS to Member (RM), New Delhi
4. Sr. PPS to Member (WP&P), CWC, New Delhi
5. PS to Chief Engineer (HRM), CWC, New Delhi
6. PS to Chief Engineer (DSO), CWC, New Delhi
7. All the members of the committee



content at suitable time mutually agreeable between the agency developing the site and CWC so that the Hindi content also can be loaded before the statutory audit process.

Therefore, the following action plan has been formulated:

- a) All the field Chief Engineers shall provide the translated content of their respective micro-sites in Hindi to SM Directorate by 6th March 2020.

[Action: Chief Engineers of Regional Offices of CWC]

- b) The present English content is comparatively less in case of micro-sites of CWC(HQ). Therefore, SM Directorate in collaboration with O/o Chief Engineers of CWC(HQ) will translate the existing content of micro-sites of CWC(HQ) from English to Hindi to expedite the process of obtaining the GIGW compliance.

[Action: S M Dte. / Chief Engineers at CWC(HQ)]

- c) Subsequent translation of additional /modified content in respect of the micro-sites of CWC(HQ) and regional offices from English to Hindi shall be done by respective Chief Engineers of micro-sites.

[Action: Chief Engineers (HQ/Regional Offices of CWC)]

- 3)** In view of 75th Year Celebration of CWC, it is decided that SM Dte may communicate with all the Chief Engineers (HQ & Field) requesting them to provide the translated content of their respective microsite in Hindi in time bound manner preferably on or before 6th March 2020.

[Action: S M Dte, CWC]

- 4)** It is observed that the name and designation of the officers in micro-sites are not up-to-date in some cases. In this regard, SM Dte. is requested to communicate with all the Chief Engineers to keep name/designation, circulars, RTI etc. pertaining to their micro-sites up-to-date.

[Action: S M Dte, CWC]

- 5)** To identify nodal officer for each and every section of CWC main website (excluding microsite) so that content updation may be done in smooth manner. In this regard, role matrix with the approval of Chief Engineer (HRM) is to be prepared and published at CWC website.

[Action: SM Dte, CWC]

The meeting ended with a vote of thanks.

Annexure-II

Composition of Committee on Design, Development and Maintenance of Website for Central Water Commission:

1. Chief Engineer (HRM) - Chairman
2. Director, Remote Sensing Dte - Member
3. Director, S M Dte - Member
4. Director, PCP Dte - Member
5. Director, RMC Dte - Member
6. Director, TC Dte - Member
7. Dy. Director, SM Dte - Member Secretary