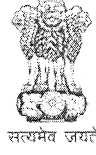


भारत सरकार
जल शक्ति मंत्रालय
जल संसाधन नदी विकास एवं गंगा संरक्षण
विभाग
केंद्रीय जल आयोग
ई-गवर्नेंस सेल



Government of India
Ministry of Jal Shakti
Dept. of Water Resources, RD & GR
Central Water Commission
e-Governance Cell

Sub: Minutes of Meeting to review the status of SPARROW implementation for the year 2018-19 in CWC - reg.

The minutes of the meeting to review the status of SPARROW implementation for the year 2018-19 in CWC held under the Chairmanship of Chief Engineer (HRM), CWC on **24.01.2020 at 10.00 Hrs** in his chamber is enclosed herewith.

This issues with approval of Chief Engineer (HRM), CWC.

Encl: A/a

Signature valid

Digitally signed by K VYSAKH
Date: 2020.02.03 18:07:33 IST

(K. Vysakh)

Deputy Director

To:

All CWC Employees (Through website)

Copy to:

1. Director, SMD/PCP/ E-I/E-II/Admin, CWC, New Delhi.
2. All Under Secretaries in CWC (HQ), New Delhi.
3. Deputy Director, WPC, CWC, New Delhi.

Copy for kind information to:

1. PS to Chairman, CWC, New Delhi.
2. PS to Chief Engineer (HRM), CWC, New Delhi.
3. PS to Secretary, CWC, New Delhi.



Minutes of the Meeting

A meeting under the Chairmanship of Chief Engineer (HRM), CWC was held on **24.01.2020** in his Chamber to review the status of SPARROW implementation for the year 2018-19 in CWC. The list of participants is at Annexure-I.

Based on the deliberations held during the meeting the following decisions emerged:

- 1) Secretary, CWC appraised summary of pendency SPARROW in respect of officers of **CWES Group-A and CWES Group B (Gazetted & Non-Gazetted)** for the year 2018-19. The brief status of the same is attached at Annexure-II.
- 2) Keeping in view the pendency in SPARROW, it was decided to request the SPARROW team to extend the closure of CWES SPARROW Instance for the assessment year 2018-19 till 28.02.2020.

(Action: SM Dte.)

- 3) It was decided that APAR module in SPARROW for the reporting year 2019-2020 is to be implemented for the remaining cadres of CWC i.e all the Group B and Group C officers of CWC has to record their APAR online during the reporting year 2019-20 onward. It was decided to ensure that no officials shall be submitting their APAR in offline mode for reporting year 2019-20 onward. It was also decided to compile data of all the Group B and Group C officers of CWC employee so that it can be used at the time of Employee Master Data (EMD) creation in SPARROW.

(Action: SM Dte. / e-Governance Cell /All US of Establishments/ APAR Section)

- 4) It was observed that in case an employee is promoted during the reporting period, his/her complete APAR for the whole reporting period cannot be maintained in SPARROW as a single employee cannot be assigned multiple designations. This matter needs to be taken up with the SPARROW team.

(Action: SM Dte. / e-Governance Cell)

- 5) It was decided the APAR for all CWES employees (excluding officers posted in GFCC, DoWR, RD & GR) will be filled up through SPARROW portal only.

(Action: All US of Establishments, CM&V)

- 6) It was decided the APAR for all Work Charged Staff of CWC will be filled up in physical mode only (not in SPARROW).
- 7) It was decided that next review meeting in this regard will be held on 15.02.2020 (tentatively).

List of participants

Smt. /Shri

1. Anupam Prasad, Chief Engineer, HRM, CWC **In the chair**
2. Ashis Banerjee, Secretary, CWC
3. Sachin Dev Varma, US (CM&V), CWC
4. Ratnakar Yadav, US, Estt-V/VI, CWC
5. Akhil Akhouri, DD, SM Dte, CWC
6. K. Vysakh, DD, e-Governance Cell, CWC
7. Suman Sikri, SO, CM&V Section, CWC
8. Chander Kishore, SO, APAR Section, CWC
9. Saurav Patwal, JE, SM Dte., CWC
10. Sachin, ASO, CM&V Section, CWC
11. Jatin Sahu, ASO, Estt-V, CWC

SPARROW 2018-19 Pendency Status as on 24.01.2020

CADRE	Officer's Posted	PARs Generated	PARs Closed	PARs Generated but Not Sent	Pending with Officer	Pending with Reporting Officer	Pending with Reviewing Officer Authority	Pending with Officer (Disclosed)	Pending with Rep-CR Section	Pending with Rep Competent Authority-Stage I
CWES GR-A	534	972	823	5	1	3	8	124	2	1
	Pending with Rep-Reporting Officer	Pending with Rep-Reviewing Officer	Pending with Rep Competent Authority-Stage II	Pending with Rep-CR Section For Officer Disclose	Pending with Rep-Officer (Disclosed)					
	1	1	1	1	1					

CADRE	Officer's Posted	PARs Generated	PARs Closed	Pending with Officer	Pending with Reporting Officer	Pending with Reviewing Officer Authority	Pending with CR Section For Officer Disclose	Pending with Officer (Disclosed)
CWES GR-B GZ	186	320	207	2	9	17	3	82

CADRE	Officer's Posted	PARs Generated	PARs Closed	Pending with Officer	Pending with Reporting Officer	Pending with Reviewing Officer Authority	Pending with CR Section For Officer Disclose	Pending with Officer (Disclosed)	Pending with CR Section To Close	Pending with Rep-CR Section
CWES GR-B NGZ	419	648	427	5	62	23	1	124	3	1
	Pending with Rep Competent Authority-Stage I	Pending with Rep-Reviewing Officer								
	1	1								