

No.4/4/2019-O&M/ 69-78
Government of India
Central Water Commission
O&M Section

3rd floor, Sewa Bhawan,
R.K.Puram, New Delhi-110066.
Dated 21 January 2020

OFFICE MEMORANDUM

Subject:- Revision of monetary ceiling for purchase / reimbursement of brief case / official bag / ladies purse-reg.

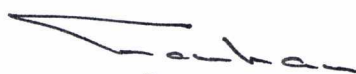
The competent authority has decided to revise the monetary ceiling for purchase / reimbursement of brief case / official bag and ladies purse in respect of Officers / Officials of CWC as detailed under:

S.No.	Level of Officers / Designation	Old Rates (Rs.)	Revised Rates (Rs.)
1.	Asstt. Section Officer / PA level	2000/-	3500/-
2.	A.D / A.D – II / Head Draftsman / S.O. / P.S. Equivalent	3000/-	4000/-
3.	Dy. Director / Executive Engineer / U.S. / PPS & Equivalent	4000/-	5000/-
4.	Director / S.E & Equivalent	5000/-	6000/-
5.	Chief Engineer & Equivalent	7000/-	8000/-
6.	Member, CWC	8000/-	9000/-
7.	Chairman, CWC	10,000/-	10,000/-


(The above rates are including all taxes)

2. The Entitled officers / officials can purchase brief case / office bag / ladies purse of their choices from any private / public outlet and submit C.O.P. in triplicate to their respective DDOs for payment as per their entitlement alongwith mandate form & COP form. The following certificate should also be recorded on the body of the bill.

- i. Paid by me & materials received in correct and good condition.
- ii. The bill has not been claimed before in any other shape.
- iii. Rate is reasonable.
- iv. I have neither claimed C.O.P. for the same item (Briefcase / Bag) nor any briefcase / bag has been issued from any office of CWC during last 3 years reckoned from current date of purchase.


21.01.2020

3. The briefcase/office bag / ladies purse shall be provided to the above officers/ officials on completion of three years from the date of issue of earlier one.
4. These orders are applicable to officers / officials posted at CWC(HQ) as well as in field offices of CWC, with immediate effect.

 *S.S. Chauhan* / 21.03.2021
(S.S. Chauhan)

Under Secretary(O&M)
Tel. No.29583344

Copy to:

1. PPS to Chairman. CWC.
2. PPS to Member (D&R) / Member (WP&P) / Member (RM), CWC.
3. All Chief Engineers (Including field formations), CWC/ PPS to Joint Secretary.
4. Secretary, CWC /
5. Director (D&R Coord.) / RM Coord. / WP&P Coord. / WSE /PCP /SMD /TC/ TD / Trg. /Admn / E-I / Estt.II, CWC.
6. PAO,CWC / Accounts Officer, CWC.
7. All Under Secretaries, CWC.
8. Dy. Director , S.M.D. for uploading this O.M. on CWC Website.
9. All Sections / Directorates, CWC.
10. Guard File