

8<sup>th</sup> Floor (South), Sewa Bhawan  
R K Puram, New Delhi 110066  
Dated: .01.2020

**CIRCULAR**

There is acute shortage of funds in object head under DTE, during the current financial year which is likely to continue in the next financial year also. All the Controlling Officers are, therefore, advised to allow minimum possible and only unavoidable tours during the remaining period of the current financial year 2019-20, as well as in the next financial year i.e. 2020-21. The self Controlling Officers are also advised to follow the same.

2. Further, attention is invited to M/o Finance O.M.s issued from time to time on austerity measure in which it is emphasised that while officers are entitled to various classes of air travel depending on seniority, utmost economy would need to be observed while exercising the choice keeping the limitations of budget in mind. It is therefore, advised that officers may travel by economy class only, as far as possible irrespective of their entitlements.

This issues with the approval of the Chairman, Central Water Commission.

31/01/20  
16/01/2020  
(Ashis Banerjee)  
Secretary

Telefax No. 011-2958 3735

To,

- (i) All concerned in CWC (HQ)/CWC Field offices.
- (ii) Director, SM Dte., for uploading in CWC website.