

Government of India
Central Water Commission

3rd Floor(S), Sewa Bhawan
R.K.Puram, New Delhi
Dated September, 2019

CIRCULAR

Please find enclosed herewith a training circular no. A.33025/11/2018-Admn. dated 6.9.2019 received from DoWR,RD&GR, wherein some training programmes have to be conducted in Hyderabad as per schedule (enclosed).

2. In this connection, all the willing officers are requested to send their nominations, *if willing to attend the any of the mentioned training programmes, in the prescribed proforma(copy enclosed)* to this section (Estt-IX) upto 20.9.2019 so that it may be further forwarded to DoWR,RD&GR in time.

Signature Not Verified
Digitally signed by JYOTSNA
KAPUR
Date: 2019.09.12 17:22:48 IST

(JYOTSNA KAPUR)
SECTION OFFICER

To

All the concerned/willing Officers (through CWC website)

अनु./Sec./नि./...
अ. सं./Dy. No.
दिनांक/Date

F. No. A. 33025/11/2018-Admn.
Government of India
Ministry of Water Resources RD & GR

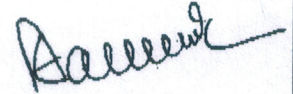
Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 11th September, 2019

TRAINING CIRCULAR

The following training programme is being conducted by Institute of Management in Government, Government of Kerala in the coming month:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations
1.	Good Governance & Effective Leadership	Institute of Management, Govt. of Kerala	23 rd -25 th Oct, 2019, Tiruvananthapuram (Kerala)	ASO/SO/US/DS	27.9.2019

- Interested and eligible officers may send their nominations in the proforma provided overleaf through proper channel so as to reach Administration Section latest by date as mentioned above.
- All officers are advised to carefully check their availability and other commitments before applying for a particular training.



(A.K. Kaushik)

Under Secretary to the Govt. of India

Tel.No. 23738126

Email: usadm-mowr@nic.in

Copy to:

- All Divisional Heads in the Ministry of Water Resources, RD & GR.
- Dr. S. Sanjeev, Professor, Institute of Management in Government, Tiruvananthapuram.
- All Branch Officers/Section Officers of this Ministry.
- US(E-IX), CWC, Sewa Bhawan, R.K. Puram, New Delhi.
- Shri Vivek, Admn Section – for uploading on the Circular page of the intranet under Head 'Training'

To all.
OS
12/9/19

अनु./Sec./नि./डा.
डा. सं./Dy. No.
दिनांक/Date

F. No. A. 33025/11/2018-Admn.
Government of India
Ministry of Jal Shakti
Department of Water Resources RD & GR

Shram Shakti Bhawan, Rafi Marg
New Delhi, dated 4th September, 2019

TRAINING CIRCULAR

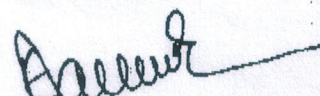
6 IL

The following training programmes are being conducted by Administrative Staff College of India, Hyderabad in the coming months:-

Sl.No.	Name of the Workshop	Conducting Institute	Date of Training/ Workshop & Venue	Eligibility Criteria	Last date of Receipt of Nominations
1.	Leading with Emotional Intelligence	ASCI, Hyderabad	14 th -18 th Oct, 2019, Hyderabad	ASO/SO/US/DS	23.9.2019
2.	Improving Work Culture	ASCI, Hyderabad	18 th -20 th Nov, 2019, Hyderabad	PA/PS/PPS/A SO/US	4.10.2018
3.	Individual Excellence for Organisational Excellence	ASCI, Hyderabad	25 th -29 th Nov, 2019, Hyderabad	ASO/SO/US/DS	18.10.2019

2. Interested and eligible officers may send their nominations in the proforma provided overleaf through proper channel so as to reach Administration Section latest by date as mentioned above.

3. All officers are advised to carefully check their availability and other commitments before applying for a particular training.


(A.K. Kaushik)

Under Secretary to the Govt. of India
Tel.No. 23738126
Email: usadmn-mowr@nic.in

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1. All Divisional Heads in the D/o Water Resources, RD & GR.
2. Under Secretary (E-IX), CWC, R.K. Puram, New Delhi.
3. Shri S.N. Pal, Under Secretary, CSMRS, Olof Palme Marg, New Delhi
4. All Branch Officers/Sections of D/o Water Resources, RD & GR
5. Shri Vivek, Admn Section – for uploading on the Circular page of the intranet under Head 'Training'.

circulate to all

12/9/19

F. No. A. 33025/11/2018-Admn.
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Department of Water Resources RD & GR

Shram Shakti Bhawan, Rafi Marg
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TRAINING CIRCULAR

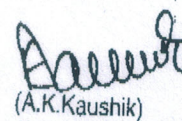
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Proforma for Training Nomination

To,

Under Secretary (Admn)
MoWR, RD & GR
Shram Shakti Bhawan
New Delhi.

Subject - **Nomination for Training Program.**

Sir,

I wish to apply for the Training Program the details for which are given below:-

Training Program Details

Training Circular Number (File No.)- _____

Date of Training Circular- _____

Training Topic - _____

Conducting Institute and Venue- _____

Duration of Training - _____

Last Training Program Attended by me - _____
(Mention Training Topic & Duration)

Recommendation of Reporting Authority

Name and Designation of Reporting officer - _____

Recommendation (Signature) of Reporting officer - _____

It is requested that I may be considered and nominated for the above Training Program.

Yours faithfully,

Name - _____

Designation/Posting - _____

Mobile Number - _____

E-Mail-id _____

(No substitute will be provided during the training period)