



भारत सरकार  
Government of India  
केन्द्रीय जल आयोग  
CENTRAL WATER COMMISSION  
(पुस्तकालय एवं सूचना ब्यूरो)  
(Library & Information Bureau)


No.10/1/2019-Lib/Gen.Circular/272

dated: 26/08/2019

Subject: Become a member of CSL (Ministry of culture)

With reference to letter No.17011/1/2019-3580 dated 25.07.2019 received from Director (Libraries) incharge Central Secretariat Library regarding to become a member of CSL.

It is requested to all officials who are interested to become a member of central secretariat library may download the form from [www.csl.nic.in](http://www.csl.nic.in) duly signed and recommended by the recommended authority to become the member of the library and sent to CSL.

  
26.08.2019  
(H.N.TIWARI)  
AD-II

Copy Enclosed As Received from CSL



सत्यमेव जयते

No.D-30017/2/2019-GA

Government of India

Ministry of Jal Shakti

Deptt. Of Water Resources, RD & GR

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Shram Shakti Bhawan, Rafi Marg,  
New Delhi, dated : 13<sup>th</sup> August, 2019.

OFFICE MEMORANDUM

**Subject: Central Secretariat Library (CSL) – reg.**

The undersigned is directed to forward herewith a copy of letter No. 17011/1/2019-3580 dated 25.07.2019 received from Director, In-charge (CSL) and Director (Libraries), Ministry of Culture on the subject mentioned above and to request that instructions/procedure may be followed to become a member of CSL.

Encl. As above.

*(Signature)*  
(A K Kaushik)

Under Secretary to the Govt. of India  
Tel. No. 011-23738126

**Copy to:-**

1. PPS to Hon'ble Ministry for Jal Shakti.
2. PPS to Hon'ble MoS for Jal Shakti.
3. PPS to Secretary, Department of Water Resources, RD & GR.
4. PPS to Additional Secretary, Department of Water Resources, RD & GR.
5. PPS to All Joint Secretaries, Department of Water Resources, RD & GR.
6. PPS to Economic Advisor, Department of Water Resources, RD & GR.
7. All Director/ Deputy Secretaries, Department of WR, RD & GR.
8. Under Secretaries/ Section Officers, Department of WR, RD & GR.
9. Heads of All Organizations/ Offices/ PSUs under the Department of Water Resources, RD & GR.

*Chg Secy 21/8/19*  
*CE (HRM) 23.8.19*  
*Dir Jy.*  
*DD (J/S)*  
*G.V. 23/8*  
*AD-II (Lib)/SLIA*  
*for circulation M.*



F.No. 17011/1/2019-Cir/3580

**Dated :25.07.2019**

To,  
Shri N.P.Joshi  
Deputy Secretary (Administration)  
Ministry of Jal Shakti  
425. (SSB) Shram Shakti Bhawan, Rafi Marg.  
New Delhi-110001.

Sir,

The Central Secretariat Library (CSL) under Ministry of Culture, Government of India is housed in G-Wing of the Shastri Bhawan, New Delhi. It has wide collection of reading and reference material which includes special collection of Indian Official Documents, Area Study collection on different regions, a vast collection of books, Literature on Heritage, Art and Culture etc.

2. A central government employee, other than working in Autonomous bodies, Public sector undertaking who is posted in Delhi/NCR may become member of Central Secretariat library free of cost and is entitled to borrow four books from the library as per the rules of the library.

3. His/her application should be recommended and duly forwarded by the administration wing of the Ministry/Department/office where the applicant is employed. The recommending authority should certify that the information provided in the form is correct and forward the application to CSL for enrollment, duly after making the entry in applicant's service book. Applications can also be downloaded from CSL website 'www.csl.nic.in'. The concerned forwarding Office will assist the library in recovering overdue books or the price of book(s) lost/damaged by the applicant. The applicant will be asked to obtain "No Demand Certificate" from CSL before relieving him/her from office.

4. It is requested to share the above information among all the officials working in your Ministry/ Department to utilize the rich resources of Central Secretariat Library and encourage them to become the member of the CSL.

Thanking you

Yours sincerely



Rajesh Kumar Singh  
Director, In-charge (CSL)  
and Director (Libraries)  
Ministry of Culture

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