

GOVERNMENT OF INDIA  
CENTRAL WATER COMMISSION  
RIVER DATA DIRECTORATE

☎011-26100285/26108075  
☎011-26181267  
E-mail:rdcdte-cwc@nic.in

2<sup>nd</sup> Floor, Wing-4, West Block-1  
R. K. Puram, New Delhi-110605

Letter No. 3/11/2011-RDD

Dated: 29-04-2011

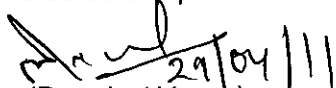
**NOTICE INVITING LIMITED TENDER (NILT)**

On behalf of the President of India, sealed Limited Tenders are invited by the undersigned for the work of "Printing and binding the CWC report on Minimum Flow in the Rivers" as per the terms & conditions mentioned below and details enclosed. Interested bonafide reputed approved firms may send their Limited Tender in the prescribed Performa in sealed envelope on or before **04-05-2011 at 15:00 hrs** in the office of undersigned. On the envelope, Tender /Tender No., name of work and date of opening of tender must be clearly mentioned. The tender will be opened on the same day at **15:30 hrs** in the presence of interested tenderers or their representative, who wishes to attend the opening.

**Details of items and specification: As per details enclosed.**

**Terms & Conditions:**

1. Tender must be on the letter head pad of the firm in the enclosed prescribed Performa.
2. The rates must be quoted in figures as well as in words.
3. Taxes and other charges, if any must be given separately.
4. All cuttings and over writings must be signed by the authorized person of the firm.
5. The rates quoted must be valid for **90 days** minimum from the date of opening of the tender and silence of any tenderer on this issue shall be treated as agreed with this condition. The rate would be applicable for reprinting, if necessary. In case the number of pages in the Report exceed or fall short of **75 pages**, a prorata adjustment would be made.
6. The undersigned reserves the right to increase or decrease amount of work. Decision of the undersigned will be final in this matter.
7. All works shall be completed as per details and specifications enclosed on or before **03 days** after issue of work order.
8. Conditional tender will not be accepted.
9. Firm should be registered and IT PAN /Trade Tax nos.etc should be given in the tender.TDS shall be deducted from the bill as per Govt. Rules.
10. All the copyrights of the publication will be with the Central Water Commission, Government of India. None of the contents will be revealed to any person not associated with the Report work, nor material in the Report in any form, will be shared by the successful tenderer with anybody, without obtaining written consent of the Central Water Commission.
11. The firm will submit the soft copies of all designs and formatted text layout(final printed version) in CD in specified format to the Central Water Commission.
12. Signed sample of the paper/s to be used for the cover and inside content be submitted along with the bid.
13. Copy of the sample Report, if required, may be obtained /seen from the undersigned.
14. The Firm/Agency should approve the proof of the material before final printing.
15. The undersigned reserves the right to reject any tender or part or the whole of inviting tender process without assigning any reason. Decision of the undersigned will be final in this regard.
16. After completion of works, pre receipted bill in triplicate must be sent to this office. Amount must be written in figures as well as in words in the bill. Payment will be made through crossed cheque of SBI, R.K. Puram, New Delhi.

  
(Ram Jeet Verma)  
Dy Director

Copy for information to:

1. The Director, Software Management Directorate, 618(South), Sewa Bhawan, R.K.Puram, New Delhi-110066 for publishing the NILT in the CWC website. This NILT has been sent through email at [smdte@nic.in](mailto:smdte@nic.in).
2. Notice Board, RDD, CWC, New Delhi.
3. M/S----

## DETAILS OF WORK & SPECIFICATIONS AND FORMAT OF TENDER

(On the letter head of the firm)

Name of work: Printing and binding of CWC report on Minimum Flow in the Rivers

Sl. No.	Description & specification of works	Quantity	Unit	Quoted Unit Rate (in Rs.)	Remarks
1	Printing and binding the report	200	No.		
	Specifications:				
(i)	Cover page: 300 GSM imported art card with Matt lamination of the cover page				
(ii)	Inside pages: 110 GSM art paper, Ivory White – best quality paper				
(iii)	Print Quality: Colour printing with coloured background				
(iv)	Binding: Perfect Binding				
(v)	No. of pages: Approximately 75				
(vi)	Finished size: 21.5 cm X 28.0 cm (offset printing)				
(vii)	Report may contain 10-15 Colour photograph.				

Gross total Cost Rs.....

We agree to execute the above works in accordance with the technical specifications and terms and conditions mentioned in your letter No. .... For a total contract price of Rs.....(Rupees.....) within the period specified in the invitation for tender.

Date

Name & Signature of the Authorized Signatory

