

**GOVERNMENT OF INDIA
CENTRAL WATER COMMISSION
UPPER YAMUNA DIVISION**

*Room No 201, Kalindi Bhawan,
B-5, Tara crescent, Q.I. Area,
New Delhi-110016*

No.UYD/HQ-22/2011/ 6029-48

Dated 31.12.2011

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the Executive Engineer, Upper Yamuna Division, Central water commission, New Delhi on behalf of President of India for hiring of vehicle as per enclosed schedule of quantity and special condition of contract.

Quotations shall reach the undersigned on or before 10.01.2012 up to 15:00 hours and same will be opened on the same day at 15:30 hours in the presence of intending quotationers.

Terms and Conditions:-

1. The work shall be completed within 25 days from the date of receipt of work order.
2. The work shall be completed as per specifications and direction of Engineer-in-Charge.
3. The rates shall be quoted both in figure as well as words also.
4. The undersigned reserve the right to accept or reject any or all the quotations without assigning any reason thereof.
5. N.I.Q. no & date of opening shall be written on the top of envelope.
6. Income tax & Delhi sale tax will be deducted from bill as applicable.
7. If quotations could not be opened on the schedule date due to unavoidable circumstances, the same will be opened on next working day.
8. The payment shall be made by account payee cheque only after satisfactory completion of work.

Encl: Schedule of Quantity

Executive Engineer
Upper Yamuna Division

Copy to:-

1. The Superintending Engineer, HOC, CWC, Noida
2. The Director, S.M.Dte., CWC, Sewa Bhawan, R.K.Puram, New Delhi with the request to kindly get the N.I.Q. published in the web site of C.W.C., soft copy for this purpose is enclosed with this letter.
3. Pay & Accounts officer, CWC, New Delhi.
4. Account Branch, UYD, CWC, New Delhi.
5. Notice Board, UYD, CWC, New Delhi.
6. M/S.....

SPECIAL CONDITIONS OF CONTRACT

- 1.1. The agency shall deploy the vehicle like Mahindra Max Pick up non AC vehicle or equivalent.
- 1.2. The Vehicle shall be provided by the agency for local as well as outside journey to Utter Pradesh, Haryana, and other states as and when required.
- 1.3. In case of any brake down or disruption due to any other reason, the vehicle shall be replaced by a substitute vehicle on the spot immediately by the agency and no extra charges shall be payable for that. In case the agency fails to provide equivalent alternate arrangement in time, the department / officer will make alternate arrangement at the cost of agency.
- 1.4. The Toll tax & parking charges as applicable during the transit shall be paid by the department on production of valid receipt.
- 1.5. Once rates quoted by the agency shall be final, nothing extra shall be paid on account of rate increase of fuel, lubricant etc.
- 1.6. All expenditure involve in connection with Petrol / Diesel / CNG / Pollution check, repair and maintenance of vehicle , road taxes , insurance and any other incidental expenditure shall be born by the agency including all Government levies and challans (if any).
- 1.7. The vehicle shall be kept neat & clean and in good working condition maintained well during contract period.
- 1.8. The drivers shall be mannered with good behavior and should have a valid driving license with him.
- 1.9. The agency should ensure that the driver must carry all the necessary documents like Registration certificate, Insurance paper, PUC certificate etc. with him.
- 1.10. The distance from garage / taxi stand to duty place to garage / taxi stand, all distance will be measured Ex- office.
- 1.11. The distance Milo meter of vehicle shall be accurate. If the vehicle distance meter is found faulty. The payment shall be made on the basis of distance calculated by the department or Officer-in-Charge, whose duty is performed. The decision of the department / Officer-in-Charge shall be final.
- 1.12. The rate shall be quoted inclusive of all taxes including service tax. Nothing shall be paid extra.
- 1.13. The agency / firm shall have valid PAN and service tax number etc.
- 1.14. The Agency shall comply with the Government / RTO rules and regulations, Government notifications before deployment of vehicles, including all RTO formalities for operating the hired vehicle.
- 1.15. The agency shall be responsible for safety and security of vehicle and shall also be responsible for compensation and damages due to accident of vehicle, if any.
- 1.16 The department shall not be responsible for any dispute between the agency and its staff.
- 1.17 The payment will be made by account payee cheque / demand draft after completion of journey on production of duty slip duly verified / signed by the authorized officer.

Executive Engineer
Upper Yamuna Division

Signature of Agency
Seal
Address

SCHEDULE OF QUANTITY

Name of Work : Hiring of Vehicle

S.No.	Description of items	Quantity	Unit	Rates		Total Amount	Remarks
				In Figure	In Words		
1	Deployment of vehicle like Mahindra Max Pick up or equivalent Non AC vehicle for 25 days including fuel alongwith driver.						
	A) Per day for daily engagement from 09:00 hours to 17:00 hours (8:00 hours or 80 Kms per day)	25	Days				
	B) Extra Kms (Per Km for per day)	1	Km				
	C) Extra Hours (Per hour per day)	1	Hour				
	D) Night Charges per night	1	night				
2	Devloymnet of 04 nos Unskilled labour on 8 hours duty basis for 25 days for loading / unloading / transportation of materials from one site to another site and miscellaneous work at site	25	days				
Total							

Issuing Authority

Executive Engineer (UYD)

Signature of Agency

Seal

Address