

**GOVERNMENT OF INDIA
CENTRAL WATER COMMISSION
CHAMBAL DIVISION
JAIPUR**

TENDER DOCUMENT

FOR

Providing round the clock Watch & Ward Services to Chaldu & Badnagar Sites in Madhya Pradesh State under Banas Sub-Division, Udaipur & Upper Chambal Sub-Division, Indore respectively.

Estimated Cost	-	Rs. 5,55,581/-
Earnest Money	-	Rs. 11,112/-
Cost of Tender	-	Rs. 500/-
Date of Opening	-	01-08-2011

July, 2011

Certified that this tender document contains 1 to 15 pages.

**Executive Engineer,
Chambal Division
Jaipur**

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NOTICE INVITING TENDER

The Executive Engineer, Chambal Division, CWC, 84/ 93-96, Ajay Marg, Pratap Nagar, Sanganer Jaipur-302033, on behalf of President of India, invites the item rate sealed tenders from the authorized/ Registered Watch & Ward Service Providers in India for Providing round the clock Watch & Ward Services to Chaldu & Badnagar Sites in Madhya Pradesh State under Banas Sub-Division, Udaipur & Upper Chambal Sub-Division, Indore respectively up to 1500 hours on 1.8.2011 and will be opened on the same date at 15.30 hrs.

Estimated Cost (Rs)	Earnest Money Deposit (Rs)	Cost of Tender Document (Rs)	Period of completion
5,55,581 (inclusive service tax)	11,112	500	1 YEAR

The tender document and other details are available on the website <http://www.cwc.nic.in>.

Sd/-
Executive Engineer (CD)

GOVERNMENT OF INDIA
CENTRAL WATER COMMISSION
CHAMBAL DIVISION, JAIPUR

*84/93-96, Pratap Nagar, Sanganer
Jaipur (Rajasthan)*

No. CD-J/HQ-1 /2010/

Dated

NOTICE INVITING TENDER

- 1.0 Item rate sealed tenders are hereby invited by the Executive Engineer, Chambal Division, CWC, 84/93-96, Pratap Nagar, Sanganer, Jaipur on behalf of the President of India from the specialized firms/ registered contractor of CPWD,P&T,MES,Rajasthan/MP state PWD & other Govt. Agencies having sufficient past experience for such type of work as per the following eligibility criteria for **Providing round the clock watch & ward services to the following sites** in the state of Madhya Pradesh where telemetry equipments are installed..

Name of Site	Particulars
Chaldu	The site is located in Madhya Pradesh on the right bank of river Retam approximately 7 Kms. from Malhargarh Thana. To reach at this site, one has to traverse 4 Km towards Neemach from Malhargarh Thana on Mandsour-Neemach main road & then after taking left turn for 3 Km on Katchha Road.
Badnagar	The site is located at a distance of about 48 Kms from Ujjain in Village-Kajlana (near Fante) on Madhya Pradesh Ujjain-Badnagar-Ratlam road.

- 1.1 Estimated Cost : **Rs 5,55,581/-**
Earnest Money : **Rs 11,112/-**
Last Date of receipt of application : **28.07.2011 (16:00 hours)**
Last Date of Sale of Tender : **29.07.2011 (16:00 hours)**
Date of Opening of Tender : **01.08.2011 (15:30 hours)**

- 1.2 Tenders will be issued to eligible specialized firms/ registered contractor provided they produce definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having completed similar works of magnitude specified below. The tenderers may also download the NIT from CWC Web Site. However, they shall have to fulfill the eligibility criteria for consideration.

Eligibility Criteria for issue of tender documents

S.No.	Criteria/Condition
1	Registration: Valid Registration/license with Government Agency
2	Turnover Details: Average annual financial turnover during last three years should be more than Rs. 6.00 lakh
3	Similar Works* successfully completed during last five years: i) Three similar works of Rs. 2,22,233 or ii) Two similar works of Rs. 2,77,791 or

	iii) One similar works of Rs. 4,44,465
4	Performance Report: A performance report from the Government Department / Public under taking duly signed by the competent authority, of having successfully completed similar work mentioned at S.No.3 above and/or satisfactory performances in works being handled.
5	Undertaking of not being blacklisted: An undertaking in the specified performa that the contractor has not been blacklisted anywhere in the past.
6	PAN/TIN: The attested copy of PAN/TIN shall be submitted with application.

* Similar works means work of Providing Watch & Ward services or Security services.

1.3 The attested copies of registration, experience certificates, PAN card and documents in support of fulfilling the eligibility criteria shall be submitted along with application.

2.0 The tender Document containing schedule of quantities and other terms & conditions can be obtained from the office of the Executive Engineer on any working day between 11:00 hours to 16:00 hours on payment of **Rs 500.00 (Non Refundable)** in cash or demand draft (Rs 100.00 extra in case by Post) issued by any scheduled Bank in favour of Executive Engineer, Chambal Division, Central Water Commission, Jaipur.

2.1 The tenderes downloading the tender document from website shall enclose the cost of tender document i.e. Rs. 500/- in the form of A/c payee demand draft (Non-refundable) drawn on any schedule bank in favour of the Executive Engineer, Chambal Division, CWC, Jaipur payable at Jaipur.

3.0 Application for issue of tender forms shall be received by 28.07.2011 (4PM) and tender documents shall be issued by 29.07.2011 (4 PM)

Tender documents, the schedule of quantities of the various clauses of work to be done and the set of terms & conditions of contract to be compiled with by the contractor whose tender may be accepted and other necessary documents can be seen in the office of **Executive Engineer, Chambal Division, Central Water Commission, 84/93-96, Pratap Nagar, Sanganer, Jaipur-302030**, between 11.00 A.M. & 04.00 P.M. from 20.07.2011 to 28.07.2011 every day except on Sundays and Public Holidays. Tender documents, excluding standard form, will be issued from his office, during the hours specified above, on payment of the following:-

- (i) **Rs. 500/- (Rupees Five hundred only)** in cash as cost of tender and
- (ii) **Earnest Money of Rs. 11,112/- (Rupees eleven thousand one hundred twelve only)** in the shape of demand draft of a schedule bank issued in favour of **Executive Engineer, Chambal Division, Central Water Commission, 84/93-96, Pratap Nagar, Sanganer, Jaipur.**

4.0 Tenders, which should always be placed in sealed envelope, with the name of work and due date written on the envelopes, will be received by the Executive Engineer, Chambal Division, Central Water Commission, 84/93-96, Pratap Nagar, Sanganer, Jaipur, up to **03.00 PM** on **01.08.2011** and will be opened by him or his authorized representative in his office on the same day at **03.30 PM**

5.0 The contractor whose tender is accepted, will be required to furnish performance guarantee of 5% of the tendered amount within the period specified in schedule "F". This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10,000/-) or deposit at call receipt of any scheduled bank/banker's cheque of any scheduled bank/demand draft of any scheduled bank/pay order of any scheduled bank (in case

guarantee amount is less than Rs. 1,00,000/-) or Government securities or fixed deposit receipts or guarantee bonds of any scheduled bank or the State Bank of India in accordance with the prescribed form.

6.0 The description of the work is as follows :

Providing round the clock watch & ward services to the following sites –

Name of Site	Particulars
Chaldu	The site is located in Madhya Pradesh on the right bank of river Retam approximately 7 Kms. from Malhargarh Thana. To reach at this site, one has to traverse 4 Km towards Neemach from Malhargarh Thana on Mandsour-Neemach main road & then after taking left turn for 3 Km on Katchha Road.
Badnagar	The site is located at a distance of about 48 Kms from Ujjain in Village-Kajlana (near Fante) on Madhya Pradesh Ujjain-Badnagar-Ratlam road.

7.0 The competent authority on behalf of President of India does not bind itself to accept the lowest or any other tender, and reserves to itself the authority to reject any or all of the tenders received without assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

8.0 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

9.0 The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

10.0 This Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting Authority, shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-

- a) The Notice Inviting Tender, all the documents including additional conditions, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
- b) Standard CPWD Form-7/8

11.0 Complete tender is available at CWC Web site <http://www.cwc.nic.in>.

Executive Engineer
Chambal Division,CWC,
Jaipur
For & on behalf of President of India

**GOVERNMENT OF INDIA
CENTRAL WATER COMMISSION**

STATE: Central
CIRCLE: Hydrological Observation Circle, Noida
DIVISION: Chambal Division, Jaipur
ORGANISATION: Central Water Commission

Item rate tender & Contract for Works

(A) Tender for the work: **Providing round the clock Watch & Ward Services to Chaldu & Badnagar Sites in Madhya Pradesh State under Banas Sub-Division, Udaipur & Upper Chambal Sub-Division, Indore respectively.**

To be submitted by **15.00 Hours on 01.08.2011** to The Executive Engineer, Chambal Division, CWC, Jaipur.

- (i) To be opened in presence of tenderer (s) who may be present at **15.30 hours on 01.08.2011** in the office of Executive Engineer, Chambal Division, CWC, Jaipur.

Issued to -----

(Contractor)

Signature of officer issuing the documents _____

Designation _____

Date of Issue -----

TENDER

I/We have read and examined the notice inviting tender, Schedule A, B, C, D, E & F. Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for Sixty (60) days from the due date of submission thereof and not to make any modifications in its terms and conditions.

A sum of Rs. _____ has been deposited in cash/receipt treasury Challan/deposited at call receipt of a scheduled bank/fixed deposit receipt of scheduled bank/ demand draft of a scheduled bank as earnest money. If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said

President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence the work as specified, I/We agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and to carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

I/We hereby declare that I/We shall treat the tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated _____

Signature of Contractor
Postal Address

Witness:
Address:
Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____
(Rupees _____)

The letters referred to below shall form part of this contract Agreement:

- I)
- II)
- III)
- IV)
- V)
- VI)
- VII)

For & on behalf of President of India

Signature.....
Designation Executive Engineer
Chambal Dn. CWC
Jaipur

Dated.....

SCHEDULES

SCHEDULE 'A' : Schedule of quantities (Enclosed):- As enclosed in tender document

SCHEDULE 'B' : Schedule of materials to be issued to the contractor.

Sl.No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
N. A.				

SCHEDULE 'C' : Tools and Plants to be hired to the contractor

Sl.No.	Description	Hire charges per day	Place of issue
1	2	3	4
N. A.			

SCHEDULE 'D' :

Extra schedule for specific requirements/documents for the work, if any: N. A.

SCHEDULE 'E' : N.A.

SCHEDULE 'F' : Reference to General Conditions of contract

NAME OF WORK: Providing round the clock Watch & Ward Services to Chaldu & Badnagar Sites in Madhya Pradesh State under Banas Sub-Division, Udaipur & Upper Chambal Sub-Division, Indore respectively.

Estimated cost of work	:	Rs. 5,55,581/-
(i) Earnest Money	:	Rs. 11,112/-
(ii) Performance Guarantee	:	5% of the tendered value
(iii) Security Deposit	:	5% of the tendered value

General Rules & Directions :

Officer Inviting Tender : : Executive Engineer, Chambal Division, CWC, Jaipur

Definitions :

2 (v)	Engineer-in-Charge	: Executive Engineer, Chambal Division, CWC, Jaipur
2 (viii)	Accepting Authority	: Executive Engineer, Chambal Division, CWC, Jaipur
2 (x)	Percentage on cost of materials and labour to cover all overheads and profits.	: 15%

2 (xi)	Standard Schedule of Rates	:	As per Minimum wages Act of Labour Ministry & local market rates.
2 (xii)	Department	:	Central Water Commission
9(ii)	Standard CPWD Contract Form	:	CPWD form 7/8 as amended upto 2010
Clause 1			
(i)	Time allowed for submission of Performance Gaurantee from the date of issue of letter of acceptance.	:	15 days
(ii)	Maximum allowable extension beyond the period (provided in i) above	:	07 days
Clause 2			
	Authority for fixing compensation under Clause 2.	:	Superintending Engineer, HOC, CWC,Noida
Clause 2 A			
	Whether clause 2A shall be applicable	:	No
Clause 5			
	Number of days from the date of issue of letter acceptance for reckoning date of start	:	15 days
	Time allowed for excecution of work	:	12 months
Clause 6, 6A			
	Clause applicable –(6 or 6A)	:	N. A.
Clause 7			
	Gross work to be done together with net payment / adjustment of advances for material collected, if any since the last such payment for being eligible to interim payment	:	N. A.
Clause 10 A to 10CC			
		:	N.A
Clause 11			
	Specifications to be followed for execution of work	:	As per Engineer-in-charge N.A.
Clause 12			
Clause 16			
	Competent Authority for deciding reduced rates.	:	Superintending Engineer, Hydrological Observation Circle, CWC, Noida
Clause 18			
		:	N.A.
Clause 36(i)			
		:	N.A.

SPECIAL CONTIDITONS OF CONTRACT

1. **Scope of work**

- A. The Agency/contractor shall provide round the clock watch & ward services to Chaldu & Badnagar sites in the state of Madhya Pradesh under Banas Sub-Division, Udaipur & Upper Chambal Sub-Division, Indore respectively.
- B. The agency/contractor shall make the provision of total 3 guards and one guard shall be provided in one shift on 8 hrs. duty (6-14 hrs, 14-22 hrs. and 22-06 hrs.) basis including holiday with necessary equipments tools and uniforms to the guards.

2. **Penalty Clause**

- a) In case, any person found to be absent from duty, recovery shall be made at the rate of twice the wage rate per guard per day.
- b) If any loss to government properties/materials shall occur due to negligence of duties, it shall be responsibility of contractor and contractor shall have to pay or recovered from the bills for losses as per decision of Engineer-in-charge. The amount of losses shall be determined by department and shall be binding on the contractor. No claims of contractor in this respect shall be entertained.

3. **Term of payment**

- a) Any taxes and/or other Governmental levies as applicable or becoming applicable later due to or under any law shall be deducted from the bill.
- b) The payment will be made after receiving the absentee statement of deployed security guards from concerned Assistant Engineer.
- c) The payment will be made by account payee cheque/ demand draft for which commission charges of the bank shall be beared by the agency/firm after completion of work on monthly basis.
- d) The Agency/Contractor shall provide a Bank/Performance Guarantee in the prescribed Performa of 5% of tendered amount. The Bank/Performance Guarantee submitted by the Contractor shall be valid upto 6 months beyond the completion of work. In addition to this, security deposit of 5% of tendered amount shall be deducted from the bills at the time of making the payments.

4. **Period of Agreement:**

This watch & ward services agreement is initially for a period of 12 months and can be extended further by mutual consent.

5. **Jurisdiction**

All disputes or differences between the Parties to this agreement, meaning or effect of this agreement of the respective rights and liabilities of the parties here to or their enforcement there under, shall be referred as per the provision of the Indian Arbitration Act and only the courts in Jaipur shall have jurisdiction in all matter arising out of or connected with the agreement.

- 6. Notice**
Any notice given by one party to other pursuant to this Contract shall be sent to the other party in writing by registered post or fax confirmed in writing to the other party's address specified in this contract.
- 7. Subcontracts:**
The Agency/Contractor shall notify the Customer in writing of all subcontracts awarded under this contract and this shall not relieve any liability or obligation under the contract to the Agency/Contractor
- 8. Assignment:**
The Agency/Contractor shall not assign, in whole or any part, its obligations to perform under this contract, to other contractor without prior written permission of the Department.
- 9. Contractor's Obligations:**
The Agency/Contractor is obliged to work closely with the Department's staff, act within its own authority and abide by directives issued by the Engineer-in-charge for implementation of watch and ward activities.
- The Agency/Contractor will abide by the job safety measures prevalent in India and will free the Department from all the demands or responsibilities arising from accidents or loss of life the cause of which is the Contractor's negligence. The Contractor will pay all indemnities arising from such incidents and will not hold the Department responsible or obligated.
- The Agency/Contractor is responsible for managing the activities of its personnel or subcontracted personnel and will hold itself responsible for any misdemeanors.
- 10.** The contractor shall be responsible for
- a. Providing proper uniform to the Security Guards and make sure that Security Guards should be in proper uniform.
 - b. Providing valid Identity card duly authenticated by Engineer-in-charge to the Security Guard while on duty.
 - iii) Any Security Guard not found suitable to this office shall be changed within 24 hours.
- 11.** No materials will be issued to the Guards from this office for performing the duties.
- 12.** The agency/contractor shall provide the undertaking to this office that the police verification has been done of the security guard deployed at site.
- 13.** The copy of bio-data, appointment letter and Identity Card of the guards deputed on duty after due verifications are to be provided by the agency to this office for check and record.

14. The Contractor shall be fully responsible for the good character, conduct and behaviour of the staff deployed by him.
15. The agency/contractor shall be bound to change the shift of duty and place as per the direction of Engineer incharge if required.
16. The rates should be quoted both in figures & words on monthly basis.
17. Rates should be quoted inclusive of all taxes including service tax and nothing extra shall be paid.

SCHEDULE OF QUANTITY

Name of Work: **Providing round the clock Watch & Ward Services to Chaldu & Badnagar Sites in Madhya Pradesh State under Banas Sub-Division, Udaipur & Upper Chambal Sub-Division, Indore respectively.**

S.No.	Description of items	Quantity	Unit	Rates		Total Amount	Remarks
				In Figure	In Words		
1	Providing round the clock Watch & Ward Services to Chaldu & Badnagar Sites in Madhya Pradesh State under Banas Sub-Division, Udaipur and Upper Chambal Sub-Division, Indore respectively. Necessary equipments, tools & Uniform should be provided to the security guards by the agency/Contractor One Guard for one shift & total three shifts per day	12	Months				
Total							

Issuing Authority

Executive Engineer

Signature of Contractor
Seal
Address