



भारत सरकार  
GOVERNMENT OF INDIA  
केन्द्रीय जल आयोग  
CENTRAL WATER COMMISSION  
माही मण्डल  
TAPI DIVISION

दूभा/Tele: 0261 2478569  
क्षेत्रपाल आरोग्य केन्द्र के सामने  
Opp. Kshetrapal Health Centre,  
सगरामपूरा सुरत 395 002  
Sagrampura, Surat 395002

No. TDS/JEHQ/0409/2011/ 2406-21

Date 18/06/2011

## **NOTICE INVITING QUOTATION**

Sealed quotations Super scribed with “**Providing skilled manpower assistance service for collection of hydro meteorological data during monsoon 2011 at various sites under Tapi Division Central Water Commission, Surat**”, is invited on behalf of the President of India from reputed / authorized and registered Agencies/firms by Government of India/State Government as per details, terms and conditions given below. The quotations should reach this office latest by **15.00 hours on or before 28/06/2011** and will be opened on the same day at 15.30 hours in the presence of the Quotationers or their authorized representatives, if any.

### **Definition of Terms used:-**

- (1) The “Agency” shall mean the individual or firm or company and shall be included the legal personal representative or such individual or the persons comprising such firm or company and the permitted assignees of such individual or firm or company.
- (2) The “President” means the President of India and his successors.
- (3) The “Government” or “Government of India” shall mean the President of India.
- (4) The “Authority” means the Executive Engineer, Tapi Division, Central Water Commission, Opp: Kshetrapal Health Center, Sagrampura, Surat- 395 002

**Eligibility/Credentials** : The details of past experience of similar type works to any Govt./PSU/other organization during last five years with copies of orders, the date of execution of the order and the performance report if any should be submitted by the Agency along with quotation. The Agency should confirm service tax payer criteria.

### **General information :**

Quotationers are advised to visit the sites to acquaint themselves with the site conditions, approaches, camping facilities before quoting their rates for the execution of the work. Non -familiarity with the site conditions will not be considered a reason either for extra claim or for not carrying out the work in strict conformity with instructions.

### **Details of work for collection of hydro-meteorological data for Flood forecasting during monsoon**

Sl. No.	Category of labour/Post	Qualification	Age	Description of the work
1	Skilled	10th standard pass With skill of swimming in rivers and Physically fit.	21-40 Years	Helping in observation of hydro-meteorological works which includes observation of gauge and discharge, rainfall data and meteorological data, moving and positioning of boat, winch operations, all maintenance works, like, fixing of various equipment, installation, cleaning, painting, greasing, recording works, watch and ward of site office etc. as per requirement at various stations.

**Note:** The above description of work is to have a brief idea only. Actual nature of work may vary and to be followed as per the instructions of the Executive Engineer/Assistant Engineer/Junior Engineer/Site in-charge as the case may be.

**Location :**

Sl. No.	Site/Sub-Division	Man power required	Postal address of the Site
1	Tapi Div. Control Room	2 Nos.	Tapi Division, CWC, Opp Kshetrapal Health Center, Sagrampura, Surat
2	Silvassa under DGSD Sub Division, Silvassa	1 No.	Sub-divisional Engineer, Damanganga Sub-division CWC, Silvassa, PO- Silvassa (Dadra & Nagar Haveli) 3
3	Solachar under DGSD Sub Division, Silvassa	1 No.	The site in charge, Gauge, Rainfall & Wireless station, CWC, At Chichpada, Post Vasona, Taluka- Khanwel Dist.- Valsad, (Gujarat)
4	Ozerkheda under DGSD Sub Division, Silvassa	1 No.	Site in charge, GD & Wireless station, CWC, Ozerkheda, Taluka- Peint Dist.- Nashik, (Maharashtra)
5	Madhuban under DGSD Sub Division, Silvassa	1 No.	Site in charge, Gauge & Wireless station, CWC, AT/PO, Madhuban Dam, Dist. -Valsad, (Gujarat)
6	Harsul under DGSD Sub Division, Silvassa	1 No.	Site in charge, Gauge & Wireless station, CWC, AT/PO, Harsul, Tal: Trembakeshwar Dist. -Nashik, (Maharashtra) Pin 422 204
7	Bharuch under Lower Narmada Sub Division, Bharuch	1 No.	Sub-divisional Engineer, Lower Narmada Sub-division CWC, Opp Pritam Society II Bharuch- 392 002
8	Garudeshwar under Lower Narmada Sub Division, Bharuch	1 No.	Site in charge, GD & Wireless station, CWC, AT- Garudeshwar, Tal Rajpipla, Dist.-Narmada (Gujarat) 393151.
9	Bhusaval under Upper Tapi Sub Division, Bhusaval	1 No.	Sub-divisional Engineer, Upper Tapi sub-division, CWC, Bhusaval, Near Yawal Naka, (Maharashtra) 425201.
10	Lakhpuri under Upper Tapi Sub Division, Bhusaval	1 No.	Site in charge, Gauge & Wireless station, CWC, Lakhpuri, Tal: Murtizapur Dist. -Akola, (Maharashtra). Pin 444107
11	Yerli under Upper Tapi Sub Division, Bhusaval	1 No.	Site in charge, Gauge & Wireless station, CWC, Yerli, Tal: Malkapur Dist. -Buldhana, (Maharashtra).
12	Shelgaon under Upper Tapi Sub Division, Bhusaval	1 No.	At/PO Shelgaon Tal: Dist.- Buldhana (Maharashtra).
13	Chicklod under Upper Tapi Sub Division, Bhusaval	1 No.	At/PO Chicklod Tal: Dist.- Jagaon (Maharashtra).

**Terms & Conditions :**

1. This is purely a temporary arrangement, which can be terminated on mutual basis at any time without assigning any reasons by serving **15 days** notice.
2. No additional charge will be paid over and above the quoted rates by the “Agency” and the “Authority” shall also not pay any extra on account of provident fund, gratuity, paid holidays, weekly off, relieving charges, medical charges insurance charges etc. to the agency or any person employed by them.
3. Rate offered by the “Agency” shall be valid for a period of 6 (Six) months.

4. No advance payment shall be made. However the payment shall be released only after the end of every month provided the services are satisfactory. Payment will be made within 15 days on receipt of the bill in triplicate by A/c payee Cheque/demand draft on SBI, Surat
5. The “Authority” shall not be responsible for death / injury sustained to the workers during the performance of their duties and also for any damage or compensation due to any dispute between the “ Agency ” and its workers. Any expenditure incurred by the department to face the situation arising out of act of his workers will be made good by the “ Agency ”. If any incident / accident during the duty period the department will not be held responsible for the same. It is the responsibility of the firm / agency to provide sufficient insurance coverage / compensation as per the latest rules in force.
6. In case of any litigation due to accident, the agency shall handle at its on cost and in the event of of the department happens to be incurred any expenditure towards litigation, the same shall be recovered from the agency
7. The “Agency” shall register themselves in the Labour Enforcement Departments and should deal with the Labour Department directly and shall meet all the requirements of Central Labour (Regulation and Abolition) Act, 1970, contract labour ( Regulation and Abolition) Central Rules 1971 and child labour (Prohibition and Regulation) Act, 1986. Nothing extra shall be paid on this account.
8. In case of any dispute, the decision of the “Authority” will be final and binding.
9. The hydro-meteorological data collection at site will start at 08.00 a.m. Chart showing the duty hours of labour will be displayed on notice board and labours have to attend the duty as per the duty chart. The working hours in a day is fixed as 8 hours with one day off per week.
10. In case it is noticed by the “Authority” that the work carried out by the “Agency” is not up to the mark/ required standard, 2 days written notice will be given to the “Agency”, warning the inefficient state of work and asking “Agency” to improve upon the standard with in this period. In the event of finding that there is no improvement and the work is not being carried out as per instruction of “Authority” the contract shall be terminated by giving 24 hours notice.
11. The “Agency” shall work under the control of the “Authority” or his authorized representative.
12. The “Agency” shall be responsible for the conduct, behaviour and for the fidelity of the security staff employed by it.
13. The department reserves the right to terminate the services of any deployed person without stating any reason at any time or ask for the replacement.
14. If any skilled person is found in drunken state or found misbehaving while on duty or unfit for duty, such personnel shall be replaced immediately at the absolute discretion of “Authority” or his representative.
15. Income tax @ 2%of the total value of work will be deducted from the bill.
16. None of the skilled person engaged by the “Agency” shall be paid less than minimum wages as fixed by Government from time to time. No claim due to revision in wages will be entertained.
17. The agency should ensure and furnish a certificate supported by documentary proof while claiming the bill in every month that they are paying at least minimum wages to the engaged persons and also deposited the PF,ESI etc as per the rates fix by the ministry of Labour and Employment.

18. For any breach of conditions mentioned above, the “Authority” shall have absolute power to withhold such amount from the claim of the “Agency”, which he finds suitable to compensate damages/risk caused by negligence of its personnel.
19. The “Agency” shall provide Identity card to the skilled personnel on duty.
20. Any Terms and condition imposed from time to time by the CWC head quarter is liable to be implemented by the agency.
21. The “Agency” shall disburse wages to its employees on or before 7th day of the succeeding month to the month in respect whereof wages are payable irrespective of fact whether it has received amount of consideration from the department or not.
22. The “Agency” shall be solely responsible for any compensation, penalty or any other expense which may be imposed by the authority for failure in complying with any of the statutory requirement. The Agency indemnifies the Authority for any damage/ penalty/cost or any obligation which the Authority may sustain or incur on account of failure or alleged failure on the part of the contractor for such compliances.
23. In the normal course the “Authority” can terminate the agreement by giving the 15 days notice and the “Agency” can terminate the agreement by giving one month notice. This shall be without prejudice to its right to terminate this agreement forthwith without assigning any reason of termination.
24. The “Authority” has a right to terminate the agreement without notice in case the Agency fails to comply with any of the provisions of this agreement or does not provide the services to the satisfaction of the Authority.
25. The “Agency” should provide an alternate arrangement for the person/persons who is engaged for data collection work, proceeds on leave for an emergency nature of work. **Otherwise twice the amount of wilful absent will be deducted from the bill.**
26. **The department reserves the right for test and interview for the person/persons before issuing the order.**
27. **The “Authority” reserves the right to extend/ reduce the period of contract without assigning any reasons.**
28. All cuttings/omissions on the rates should be sealed and signed by the representative of “Agency” who is authorized to sign the quotation.
29. This office reserves the right to reject any or all the quotations without assigning any reasons thereof.
30. Intimation of unsuccessful quotation will not be given to concerned firm.
31. The quotationers should submit their rates on the blank spaces provided in the NIQ alongwith their letter pad if any and should sign the NIQ with stamp accepting terms & conditions. The quotation in any other form may likely to be rejected.
32. The location of sites may be changed at the time of work order without assigning any reason as per requirement of work.

33. (i) The quotation shall be accompanied by earnest money of Rs 7750.00. (Rupees seven thousand seven hundred fifty only) as earnest money (Bid security) by Cash/DD/banker Cheque of scheduled bank in favour of Executive Engineer, Tapi Division, CWC, payable at Surat or by cash with the cashier of this office and the receipt be attached, with placed in the separate envelope meant for earnest money. Both the envelope shall be submitted together in the sealed envelope. Quotation of only those contractor/ firm shall be opened whose earnest money placed in the other envelope is found to be in order.
- (ii) The earnest money of the unsuccessful quotationers shall be refunded.
- (iii) The earnest money of the successful quotationer is liable to be forfeited in case, not carrying the work on award.
- (iv) Quotation without proper EMD or EMD in other form shall be rejected and rates will not be read out.
34. The “Agency” shall have to deposit 5% of the amount of the tendered value in the form of performance guarantee in favour of Executive Engineer, Tapi Div, CWC, Surat on receipt of letter of acceptance. Security deposit is liable to be deducted from the running bill @5% till total amount of security deposit and performance guarantee achieves 10% of the contract value.
35. Any other rules of CPWD codes and its amendment as applicable will be binding on the successful bidder for this deal.

(S K Mishra)  
Executive Engineer

To,

**Copy for kind information & publicity to the :-**

1. Chief Engineer, NTBO, CWC, Gandhinagar.
2. Superintending Engineer, HOC, CWC, Gandhinagar.
3. Director SM Dte. CWC, New Delhi with request to put it on web site please.
4. Executive Engineer, Mahi Division, CWC, Gandhinagar.
5. Assistant Accounts Officer, Tapi division, CWC, Surat
6. SDE, UTSD/Bhusawal, MTSD/Dhule, LTSD/Surat,LNSD/Bharuch,DGSD/Silvassa
7. Notice Board.

## SCHEDULE OF WORK

**Note:** Rates should be in accordance with The regional labour Commissioner (Central), A' bad Circular No. AH/GF/ MWA /2011 Dated 5/4/2011 and amendment thereon minimum wages for "Services for Skilled labour" and as per laid down rules/regulations & provisions 653 in respect of EPF & ESI contribution etc.

Sl. No.	Description of Work	Qty.	Rate per day	Amount Per month (for 30 days)
1.	Providing 14 skilled manpower assistance service for collection of hydro meteorological data at various sites under Tapi Division Central Water Commission, Surat for a period from 01.07.2011 to 15.10.2011	1 (one) No.		
	<b>Bifurcation of Salary</b>			
a.	Minimum salary including paid holiday			
b.	PF contribution @ 13.61 % for 26 days			
c.	ESI contribution @ 4.75 % for 26 days			
d.	Service charge @ (as applicable)			
e.	Service Tax @ (as applicable)			
	<b>Total for one service per month</b>			
	<b>(Rupees)</b>			

We agree to execute the above works in accordance with terms and conditions mentioned in NIQ No. TDS/JEHQ/0409/2011/2406-21 dated 18.06.2011.

**Signature of Contractor**

**Date**

**Address/Stamp**